

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**MARCH 16, 2010**

CALL TO ORDER AND FLAG SALUTE: President Huckell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:04 pm, on Tuesday, March 16, 2010, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President William Huckell, Directors Kenneth Stone, Steven Farrell, Rosemarie Wiegand and Darel Davis.

Staff members present were General Manager Karl B. Drew, Attorney Ronald Van Blarcom, Field Supervisor Donald Wagner and Office Manager Larrie Davis.

Absent was Engineer Fred Hanson.

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Stone and a second by Director Davis, the minutes of the Regular Meeting of February 16, 2010 were unanimously approved.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of February 2010. On a motion by Director Stone and a second by Director Davis the cash disbursements for February 2010 were unanimously approved.

PUBLIC COMMENTS: None.

REVIEW DRAFT PROPOSED BUDGET FOR FISCAL YEAR 2010-11: The Board reviewed the first draft of the proposed Cash Budget for Fiscal Year 2010-11 which begins May 1, 2010.

The budget includes the replacement of an asphalt roller, three older District vehicles and a Pitney Bowes folder/insertter. The budget also includes the updating or expansion of the current telemetering equipment and tank work on the Beacon I and Beacon II tank sites. Updating the office security system and the meter replacement/radio read system was brought forward from last year's budget.

Water revenues are down slightly, but with the current economic conditions, General Manager Drew did not include a rate increase in the budget, although there is a need to continue planning to equalize the monthly charges for the two billing divisions. The budget will be brought back to the next meeting for further review and approval.

CONSIDER REPLACEMENT OF PITNEY BOWES MAILER/INSERTER: The Districts current Pitney Bowes Folder/Insertter was purchased in 1999 and was reconditioned at the time of purchase. This model is no longer made by Pitney Bowes, making parts replacement and service an issue.

District staff recommends the purchase of the Pitney Bowes DI900 Folding Inserting System for \$28,394 plus tax. The system can be ordered now, delivered in April and paid for in May. The replacement of the mailing system is included in the 2010-11 proposed budget.

On a motion by Director Stone and a second by Director Farrell the staff recommendation to purchase the Pitney Bowes DI900 Folding Inserting System was unanimously approved.

EMERGENCY RESPONSE PLAN: As a result of Director Wiegand's inquiry last month and the requirement to review the District Emergency Response plan every five years, a copy of the District's Emergency Response Plan was provided to each Director for review. The Emergency Response will be brought back to the Board in future months for further discussion.

MANAGER'S REPORT: Manager Drew reported that the LAFCO Alternate Funding Formula voted on last month by the Board was approved. 76% of LAFCO members responded with only 4 "no" votes.

Manager Drew participated in a DWR webcast regarding the four proposed methods of reducing water consumption 20% by 2020.

T-Mobile has contacted the District regarding placing a cell tower on District property. T-Mobile is interested in leasing 800 square feet of land at the Brookside tank site at a rate of \$1,400.00 per month for thirty years. As more information becomes available it will be brought to the Board for discussion.

Manager Drew reported there is nothing new to report on the Royal Rangers project or the Regional Parks Water Pad project.

DIRECTORS' REPORT: Director Farrell suggested that the District obtain copies of Crestline-Lake Arrowhead Water Agency minutes.

#### EXECUTIVE SESSION:

The Board entered into closed session at 5:20 PM to conduct a public employee evaluation of General Manager, Karl B. Drew pursuant to Government Code Section 54957(B). The Board returned to Open Session at 6:05 PM. Attorney, Ronald Van Blarcom reported that no reportable action was taken.

CONSIDER PERFORMANCE EVALUATION AND SALARY INCREASE FOR GENERAL MANAGER: On a Motion by Director Stone, with a second by Director Farrell, the Board unanimously voted to accept the General Manager's recommendation of no salary increase this year.

As there was no further business to discuss, the meeting was adjourned at 6:20 pm. The next meeting is scheduled for Tuesday, April 20, 2010 at 3:00 pm.