

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

NOVEMBER 20, 2001

Vice President McGehee called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 PM, on Tuesday, November 20, 2001, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President David Olson, Directors C. N. McGehee, William Valko and Alan Clanin. President Olson arrived at 3:35 PM and Director William Huckell was absent. Staff members present were Manager/Secretary Norman L. Hunt, Attorney Ronald Van Blarcom, Engineer Fred Hanson, Field Supervisor Robert Jobe and Office Manager Karl Drew. Also present was property owner Chris Deputy and a friend, Paul Finlayson.

MINUTES OF PREVIOUS MEETING: On a motion by Director Valko and a second by Director Clanin, the Board approved the minutes of the Regular Meeting of October 16, 2001 as submitted.

PUBLIC COMMENTS: None.

2001 MAIN REPLACEMENT JOBS – BALSAM/ SYCAMORE DRIVES AND RIDGE PLACE: Manager Hunt reported that all of the main jobs for this year are completed. The District hired Kanayan Construction to pave Balsam and Sycamore Drives. The new pavement is unraveling in spots and repairs need to be made. The County has not accepted the paving job and Kanayan has not been paid. Due to the cold weather, permanent repairs will not be made until the spring.

The District paved Ridge Place to protect the water line. The road was a dirt road. Several of the customers on Ridge Place asked the District to do a little extra paving in front of their properties. They are paying for the extra costs that the District incurred.

LAKEVIEW TANK SITE, CUT SLOPE REPAIR AND SITE REHABILITATION: Manager Hunt reported that all the work, including the fencing, at this site has been completed.

MORMON SPRINGS VERTICAL WELL: The well driller, Sam Crum, is expected to be on the job on Wednesday, November 21, 2001 to pull and replace the pump.

PROGRESS REPORT ON FUTURE WELL SITES: Manager Hunt reported that offers for the purchase of their lots had been made to Mr. and Mrs. McMahon and to Mr. and Mrs. Lankford. The Lankfords countered with a price of \$22,500. The McMahons have verbally said that they will accept the offer. Manager Hunt has sent an option agreement to the McMahons for their signatures.

There was a discussion about the two potential well sites in the Pinecrest Conference Center area. One of the sites is located on a parcel where the District may not have the water rights. Manager Hunt is researching this.

ACCOUNT NO. 20-2238-00, 817 BIG OAK ROAD, CHRIS DEPUTY: Office Manager Drew reviewed the circumstances of Mr. Deputy's request for further consideration of his bill. Last winter a leak occurred at Mr. Deputy's property on Big Oak and it ran for several months before it was discovered. Normally, it would have been discovered after one month when the meters are normally read, but there were a series of snow storms that prevented the meters from being read for 90 days. The water bill for the leak was \$4,570.04. The District made an adjustment of \$457 to the bill in July 2001. At Mr. Deputy's request, the Board reviewed this bill at their Board Meeting held on August 21, 2001 and made no further adjustments. The remaining balance due for this bill is \$3,669.04.

Mr. Deputy addressed the Board and explained his situation. His work has dropped off a lot during the past year and he does not have the funds to pay this bill. He asked the Board to consider cutting the remaining balance in half. He has a friend that will loan him \$1,850.

There was general discussion between the Board, staff and Mr. Deputy. During this discussion, President Olson arrived at the meeting. Mr. Deputy stated that house is old and is not in a condition that it could be rented out. Also, due to its condition, he has not been able to insure the property.

After considerable discussion, on a motion by Director Olson and a second by Director Clanin, the Board unanimously agreed to the following:

1. The District has agreed to charge the total amount of water used during the leak at the Basic Rate of \$3.75 per 100 cubic feet of water used. This is a total adjustment of \$1,472.04. An adjustment of \$457.00 was applied to the account on July 3, 2001. An additional adjustment of \$1,015.04 will be applied upon receipt of a payment of \$1,850 from Mr. Deputy.
2. Mr. Deputy will pay \$50 per month, due on the 1st of each month, toward the remaining balance of \$804 until it is paid in full. No interest will be charged on the remaining balance. The monthly payment is in addition to payments for any new charges, which must also be paid by the 1st of each month following receipt of each bill.
3. If a payment is more than 15 days late, the payment arrangements described in item 2 above will be considered to be in default and the adjustment of \$1,015 will be reversed. The total account balance will become due immediately and the account will be subject to being shut off for nonpayment.
4. Mr. Deputy will install his own shut off valve as close as practical to the meter location. This valve must be installed by December 20, 2001. If the valve is not installed by this date, this agreement will be in default and the conditions of item 3 will become effective.

MANAGER'S REPORT: Manager Hunt reviewed with President Olson the items that were discussed before he arrived. He also briefly discussed one of the possible benefits of having a radio meter reading system. During the winter months, situations like Mr. Deputy's would be minimized as meters could be read monthly, regardless of weather conditions.

There was a brief discussion regarding the monthly financial and water production reports.

DIRECTORS' REPORT: None.

As there was no further business, the meeting was adjourned at 5:00 PM. The next Regular Meeting is scheduled for Tuesday, December 18, 2001 at 3:00 PM.