

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**OCTOBER 16, 2007**

President McGehee called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, October 16, 2007, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President C. N. McGehee, Directors William Huckell, Alan Clanin, Charles Spinks and Kenneth Stone.

Staff members present were Manager/Secretary Norman L. Hunt, Attorney Ronald Van Blarcom, Engineer Fred Hanson, and Acting General Manager Karl Drew. Absent was Field Supervisor Donald Wagner.

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Stone and a second by Director Spinks, the minutes of the Regular Meeting of September 18, 2007 were unanimously approved as corrected.

PUBLIC COMMENTS: None.

PINECREST WATER STORAGE EXPANSION PROJECT: Acting General Manager Drew reported on the status of the project. Staff is getting comparative pricing from at least two contractors to fence the site. Once the quotes have been received, they will be brought to the Board for approval.

HYBRID POWERED SERVICE VEHICLE: Acting Manager Drew reviewed with the Board the price quotes received for a 2008 Ford Escape 4WD Hybrid vehicle. Requests for bids for a Honda Element AWD and a Toyota Highlander 4WD Hybrid were sent to Honda and Toyota dealerships. No bids were received for these vehicles.

Following is a summary of the bids received for the 2008 Ford Escape, 4 door, 4WD Hybrid, including all taxes and fees:

Fairview Ford	\$26,941.94
Fritts Ford	27,835.13
Moss Bros. Ford	27,748.43
Redlands Ford	27,350.31

Staff recommended that the District initially purchase one Ford Escape Hybrid to see how it works in the mountains and snow. There were concerns expressed by the Board about the reliability of Ford vehicles and the new technology used by hybrids. With the purchase of any new fuel efficient vehicles, the Board would like the purchase and use of these vehicles be publicized. After considerable discussion, on a motion by Director Stone and a second by Director Spinks, the Board unanimously approved the purchase a 2008 Ford Escape 4WD Hybrid vehicle from Fairview Ford for \$26,941.94.

SPENDING LIMITS POLICY FOR GENERAL MANAGER: Acting Manager Drew reviewed with the Board the current spending limit policy for the General Manager and staff. There currently is no written policy and with the change in General Manager that is occurring, staff would like to make sure there is a policy, written or unwritten, that is understood by the Board and staff.

Currently, if expenditures are within the normal operating budget that is approved by the Board, the expenditures are approved by the General Manager. Special purchases for vehicles or other capital expenditures are normally brought to the Board for approval prior to the purchase. The Board receives a monthly expenditures report in the agenda packet for their review.

The Board did not feel there was a need to change the current policy. The Board asked that Attorney Van Blarcom prepare a draft resolution which outlines the current spending policy for Board consideration. The Board also asked staff to include the monthly expenditures on the Board meeting agenda for formal approval by the Board.

APPOINTMENT OF NEW SECRETARY OF THE BOARD OF DIRECTORS: Acting Manager Drew reported that with the retirement of Manger Hunt, the Board would need to appoint a new Secretary of the Board of Directors, as Manager Hunt is the current Secretary. Acting Manager Drew has previously been appointed Acting Secretary in the Absence of the Secretary and will continue in this capacity until the Board reorganizes the Board Officers in December 2007.

ACWA AND ACWA/JPIA FALL CONFERENCE: The ACWA and ACWA/JPIA Fall Conferences are scheduled to be held during the week of November 26, 2007 in Palm Springs. On a motion by Director Stone and a second by Director Clanin, the Board unanimously approved the attendance of these conferences for the General Manager and any directors desiring to attend. President McGehee is planning to attend the ACWA/JPIA conference and Director Huckell is planning to attend the ACWA conference.

MANAGER'S REPORT: Acting Manager Drew reported on the status of the Pinecrest Vertical Well. The well has been off line for about two months. Sam Crum is in the process of repairing the well and should be completed within the next few weeks.

Manager Hunt reported that with the hiring of Karl Drew as General Manger and the smooth transition in the General Manager position, he is officially retiring as of December 1, 2007.

DIRECTORS' REPORT: President McGehee discussed the upcoming election for officers of the National Water Resources Association California Caucus. The ballots are due on December 3, 2007. ACWA has a voice on their Board and ACWA's membership votes on ACWA's candidates for these seats. This will considered at the next meeting.

NOVEMBER BOARD MEETING: The next Regular meeting is scheduled for November 20, 2007. Director Stone will be out of the area from November 18 - 28, 2007. Acting Manager Drew will be in Rhode Island from November 7 - 14, 2007. After discussion, the Board rescheduled the November 20, 2007 and December 18, 2007 Board meetings to December 4, 2007.

As there was no further business, the meeting was adjourned at 4:08 pm. The next meetings are scheduled for Tuesday, January 15, 2008 at 3:00 pm.