

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

JULY 19, 2016

CALL TO ORDER AND FLAG SALUTE: President Clanin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:03 pm, on Tuesday, July 19, 2016, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Alan Clanin, Directors Connie Bracher, Steven Farrell, Kenneth Stone and Darel Davis.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Davis and a second by Director Stone, the minutes of the Regular Meeting of June 21, 2016 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of June 2016. On a motion by Director Davis and a second by Director Stone the cash disbursements for the month of June 2016 were unanimously approved.

PUBLIC HEARING: President Clanin opened the public hearing at 3:07 pm. Autumn DeWoody of Albert A. Webb & Associate's Planning and Environmental Department presented a PowerPoint presentation covering the main points in the 2015 Urban Water Management Plan. The Board discussed the draft plan and was generally pleased with the final product.

Manager Drew reported that the District had not received any written comments on the Plan and all required notices were published in the local newspapers.

The public hearing was closed at 3:22 pm.

PUBLIC COMMENTS: None.

ADOPT RESOLUTION NO. 428, ADOPTING URBAN WATER MANAGEMENT PLAN:
After discussion, on a motion by Director Stone and a second by Director Davis, the Board adopted Resolution No. 428, adopting an Urban Water Management Plan on the following roll call vote:

AYES: Directors Clanin, Bracher, Stone, Farrell and Davis.

NOES: None

ABSENT: None

CONSIDER ATTENDANCE AT ACWA 2016 FALL CONFERENCE, WEEK OF NOVEMBER 29, 2016, ANAHEIM, CA: The ACWA/JPIA Fall Conferences are scheduled to be held the week of November 29, 2016 in Anaheim, California. On a motion by Director Davis and a second by Director Farrell, the Board unanimously approved the attendance of this conference for the General Manager and any Directors wishing to attend.

PROGRESS REPORT ON DECLARING SURPLUS PROPERTY; APN 0338-083-53: Manager Drew reported that all required notices have been mailed to State, County and Park agencies. The District is now in a "waiting" period to see if there is any interest in the property by the public agencies notified.

CONSIDER PROPOSALS FOR REROOFING THE DISTRICT ADMINISTRATION/ MAINTENANCE BUILDING: Manager Drew reported there have not been any further responses for bid requests. Manager Drew is still investigating the cost of adding solar panels to the roof. No action was taken.

REPORT FROM WATER RATES AD HOC COMMITTEE: Manager Drew reported the Committee did not meet this month. Preliminary information has been sent to the Committee. The Committee will meet in the coming month to discuss strategies.

REPORT FROM PERSONNEL AD HOC COMMITTEE: Manager Drew shared with the Board the revised job description for a Temporary Assistant General Manager Position (AGM). Changes made were at the suggestion of the District's labor attorney, Brad Neufeld. A new salary schedule was provided to the Board reflecting the 1.8% Cost of Living Allowance approved at the June 2016 board meeting. Director Stone would like to see the AGM position filled at the lower end of the pay range.

REPORT ON AND CONSIDERATION OF IMPLEMENTATION OF EMPLOYEE LONGEVITY PAY STEPS: Manager Drew reviewed with the Board the longevity pay steps added to the pay schedule in July 2015. The longevity steps are scheduled to go into effect July 31, 2016. The pay period starts at noon on Friday July 29, 2016 and the General Manager would like the Board to consider implementing the longevity increases effective at the beginning of the pay period on July 29, 2016 rather than July 31st.

On a motion by Director Stone and a second by Director Davis the Board unanimously approved the implementation of longevity pay increases with the pay period beginning July 29, 2016.

On a motion by Director Davis and a second by Director Farrell the Board unanimously approved the General Manager to be included in the longevity increase as recognition of his 29.5 years of service with the District.

MANAGER'S REPORT: Manager Drew reported that he and Director Farrell attended the third and final Community Plan Meeting on July 18, 2016. This meeting was much more informative than the previous two. There was general discussion regarding the meeting.

Manager Drew reported that June was the hottest June on record and water consumption jumped quite high as a result.

DIRECTORS' REPORTS: None.

Manager Drew reported that Attorney Van Blarcom will not be able to attend the scheduled August 16, 2016 Board Meeting. There was some discussion on changing the meeting date.

As there was no further business to discuss, the meeting was adjourned at 4:15 pm.

The next meeting is scheduled for Tuesday, August 16, 2016 at 3:00 pm.