

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**FEBRUARY 18, 2020**

CALL TO ORDER AND FLAG SALUTE: President Bracher-Griffin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, February 18, 2020, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher-Griffin, Directors Steven Farrell, Kenneth Stone, Robert Kinzel and Leslie Brister.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Kinzel and a second by Director Brister, the Board unanimously approved the minutes of the Regular Meeting of January 21, 2020, as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of January 2020. On a motion by Director Stone and a second by Director Farrell the cash disbursements for the month of January 2020 was unanimously approved.

PUBLIC COMMENTS: None.

REORGANIZATION OF BOARD OF DIRECTORS: Director Farrell had requested this item be placed on the agenda. Director Farrell requested clarity on the practice of rotating the role of President on an annual basis. Director Farrell has reconsidered his request to be considered for the position of president.

Director Stone nominated Director Kinzel for the position of President and Director Brister for the position of Vice-President. Director Kinzel declined the nomination of President but stated the board organization should be reviewed on an annual basis. There was general discussion regarding the annual review of the Board organization and the Board agreed this item should be placed on the December meeting annually or January if no December meeting was held.

On a motion by Director Stone and a second by Director Brister the original motion was amended to leave the current organization of the Board unchanged. This motion was passed unanimously leaving the current organization of the Board unchanged.

REPORT ON ANNEXATION OF VALLEY VIEW PARK MUTUAL WATER COMPANY (VVPMWC): Manager Clanin reported that he had spoken with VVPMWC Board Present Robert Kavert. It was decided that VVPMWC would put a proposal for annexation together and present it to the District for consideration.

REPORT FROM WATER RATES AD HOC COMMITTEE MEETING: Director Kinzel reviewed with the Board the progress being made by the water rate ad hoc committee. The committee has determined that the District must raise rates and has struggled with the best and least painful choice to accomplish the needed increase. The committee is not ready to present anything specific at this point but hopes to make a recommendation at the March board meeting.

Director Farrell stated some of the options being considered by the committee is borrowing funds to pay back at a discount rate the District's unfunded liability and the possibility of adding additional tiers to the District's rate structure. Attorney Van Blarcom cautioned the addition of tiers as this could cause problems within Proposition 218.

DISCUSS FORM 700 FOR DIRECTORS: Office Manager Davis reviewed with Directors the purpose and filing process of Form 700. All completed forms need to be returned to the District no later than April 2, 2020.

CONSIDER ATTENDANCE AT ASSOCIATION OF THE SAN BERNARDINO COUNTY SPECIAL DISTRICTS MEETING, FEBRUARY 24, 2020, SIERRA LAKES COUNTRY CLUB, FONTANA, CA: There was general discussion regarding the meeting. No action was taken.

CONSIDER ATTENDANCE AT ACWA/JPIA 2020 SPRING CONFERENCE, WEEK OF May 4, 2020 THROUGH MAY 8, 2020, MONTEREY, CA: The ACWA and ACWA/JPIA Spring Conferences are scheduled to be held during the week of May 4, 2019 in Monterey, California. On a motion by Director Kinzel and a second by Director Brister, the Board approved the attendance of these conferences for the General Manager and any Director wishing to attend, on the following vote:

AYES: Directors Bracher-Griffin, Farrell, Kinzel and Brister.

NOES: Director Stone.

ABSENT: None.

ABSTAINED: None.

Director Farrell will be attending the conferences.

MANAGER'S REPORT: Manager Clanin notified the Board of a claim with San Bernardino County. During the November snow storm, a plow hired by the County, sheared off the top of the well head at the Electra well site. Sam Crum will attempt to retrieve the well head in the next couple of weeks and a claim for damages will be sent to the County.

Manager Clanin has sent the proposed rate increase spreadsheets to the District's Financial Consultant, Nathan Stratham for his review and input.

Meter Transmitting Units (MTUs) continue to be on back order. Staff is manually reading approximately 1,600 meters a month.

DIRECTOR'S REPORTS: None.

REQUESTS FOR FUTURE AGENDA ITEMS: Director Stone would like to see a recommendation from the rate ad hoc committee presented at the March Board Meeting.

NEXT SCHEDULED BOARD MEETING: Director Kinzel will not be able to attend the March 17, 2020 board meeting due to a conflict.

As there was no further business to discuss, the meeting was adjourned at 5:03 pm.

The next meeting has been adjourned to Tuesday, March 17, 2020 at 3:00 pm.