

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

JUNE 21, 2016

CALL TO ORDER AND FLAG SALUTE: President Clanin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm, on Tuesday, June 21, 2016, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Alan Clanin, Directors Steven Farrell, Kenneth Stone, Darel Davis and Connie Bracher.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Davis and a second by Director Bracher, the minutes of the Regular Meeting of May 17, 2016 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of May 2016. On a motion by Director Farrell and a second by Director Davis, the cash disbursements for the month of May 2016 were unanimously approved.

PUBLIC COMMENTS: Sherri Fairbanks, Director at Crestline Sanitation District arrived at 3:17 p.m and introduced herself. Ms. Fairbanks informed the Board that the Sanitation District Board meets the 2nd Thursday of each month at 3:00 p.m.

REPORT ON URBAN WATER MANAGEMENT PLAN (PLAN): Manager Drew reported that staff had not gotten a draft out for Board review as soon as planned. The Administrative Draft will be posted on the District website by July 5, 2016 for public review.

CONSIDER DECLARING LOT "A", APN 0338-083-53, AS SURPLUS PROPERTY: Manager Drew reported escrow closed on the properties located on either side of Lot A, Assessor Parcel No. 0338-083-53. The purchaser, Mary Tone LLC had previously expressed an interest in purchasing this parcel. The District has now received another offer to purchase the parcel for the purpose of reopening the parcel as a road.

Attorney Van Blarcom led a discussion on the process of declaring property surplus. On a motion by Director Davis and a second by Director Stone, the Board unanimously declared Lot "A", APN 0338-083-53 as surplus with no commitment to sell the property.

CONSIDER PROPOSALS FOR REROOFING AT THE DISTRICT

ADMINISTRATION/MAINTENANCE BUILDING: Manager Drew presented the Board with two bids provided by RNR Roofing, one for a composite roof and one for a metal roof. Manager Drew would like to obtain additional bids before making a final decision.

Director Farrell would like the District to investigate installing solar panels at the same time. Director Clanin would like to know the life expectancy for the metal roof to determine if it is worth the additional cost. This item will be brought back to the Board at the July Board Meeting.

DISCUSS PROPOSAL FOR UPGRADING TELEMETRY EQUIPMENT/SYSTEM:

Manager Drew informed the Board that the current telemetry system used for monitoring the water storage tank levels, one of the CLAWA connections and the chlorination, orthophosphate treatment sites needs to be upgraded. The existing equipment was installed in 2001 at a cost of \$32,750. The cost of upgrading the telemetry equipment was included in the 2016-17 budget. On a motion by Director Stone and a second by Director Bracher, the Board unanimously approved the purchase of telemetry equipment from McCrometer not to exceed \$25,000.

CONSIDER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2016 BOARD OF DIRECTORS ELECTION, SEAT B: No action was taken.

CONSIDER ATTENDANCE AT SAN BERNARDINO COUNTY WATER CONFERENCE, AUGUST 12, 2016; ONTARIO CONVENTION CENTER: Directors Bracher and Clanin would like to attend this event. On a motion by Director Davis and a second by Director Bracher, the Board voted to approve attendance to the San Bernardino County Water Conference for the General Manager and any Director choosing to attend on the following vote:

AYES:	Directors Clanin, Bracher, Davis, and Farrell.
NOES:	Director Stone
ABSENT:	None
ABSTAINED:	None

REPORT FROM PERSONNEL AD HOC COMMITTEE: The Ad Hoc committee provided the Board with a Job Description for the position of Interim Assistant General Manager position and a report of key points that the committee would like to make sure are addressed. On a motion by Director Stone and a second by Director Farrell, the Board unanimously approved advancing to the next step of advertising and accepting resumes of interested individuals through August 31, 2016.

REPORT FROM WATER RATES AD HOC COMMITTEE: The committee did not meet.

ADOPT RESOLUTION NO. 427, EXTENDING TEMPORARY WATER USE RESTRICTIONS: On a motion by Director Stone and a second by Director Davis the Board unanimously adopted Resolution No. 427 amending the District's water conservation program to extend temporary restrictions established by the State Water Resources Control Board through February 28, 2017 on the following roll call vote:

AYES:	Directors Clanin, Bracher, Davis, Stone and Farrell.
NOES:	None
ABSENT:	None

ABSTAINED: None

CONSIDER COST OF LIVING ADJUSTMENT FOR DISTRICT EMPLOYEES: The Board reviewed the change in Consumer Price Index (CPI) for the past year ending April 2016. The average change in the two CPI Indexes for the U.S. City average was 1.45% and the average change for the Los Angeles-Riverside-Orange County area was 1.80%. Staff recommended a 1.80% Cost of Living Adjustment (COLA) for all current employees, effective June 3, 2016. This would increase annual wages by approximately \$16,432 per year.

On a motion by Director Stone and a second by Director Davis, the Board unanimously approved a 1.80% Cost of Living Adjustment for all current employees, including the General Manager effective June 3, 2016.

MANAGER REPORT: J. Colon Coatings is in the process of blasting and recoating the lower portion of the Zurich II tank where the coating has failed. Other areas will be patched as needed.

Manager Drew reminded the Board that the “longevity pay” approved by the Board last July will go into effect July 31, 2016.

Engineer Franz gave an update on the Electra Well. Drilling specifications have been completed and the bid package has been put together and sent to Staff for review. The bid package will be sent to a select bid list.

DIRECTORS' REPORTS: President Clanin announced that at Lake Arrowhead Community Services District's last Board meeting, the Board voted to release General Manager Leo Havener of his contract without cause. President Clanin expressed his appreciation of the longevity of the District Manager and the solidarity of the Board.

Director Farrell announced that ACWA Region 9 is in the process of planning a fall regional event in the lower desert.

REQUESTS FOR FUTURE AGENDA ITEMS: The Board would like to see a new Salary Schedule including the General Manager's wages.

As there was no further business to discuss, the meeting was adjourned at 4:54 pm. The next meeting is scheduled for Tuesday, July 19, 2016 at 3:00 p.m.