

**MINUTES OF THE REGULAR MEETING OF THE BOARD  
OF DIRECTORS OF CRESTLINE VILLAGE WATER  
DISTRICT**

**November 15, 2022**

The Board conducted the meeting face-to-face and virtually by videoconference (via Zoom) and teleconference (via Zoom phone) in compliance with the Governor's Executive Order N-29-20 in response to the COVID-19 pandemic. The meeting was held in the Board Room at the District Office, 777 Cottonwood Dr. Crestline, CA.

CALL TO ORDER AND FLAG SALUTE: President Steven Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm, on Tuesday, November 15, 2022.

ROLL CALL: Present were President Steven Farrell, Vice President Cory Hubbell, Directors William Barrera, Leslie Brister and Kenneth Stone.

Staff members present were Attorney Ronald Van Blarcom (By Zoom), General Manager Thomas Weddle, Field Manager David Sale, Office Lead Josselyn Quine.

Public in attendance was Nathan Statham and Ashley Shiwarski with SERVLINe.

TELECONFERENCE MEETING ATTENDANCE: The series of Executive Orders issued by Governor Newsom waiving certain Brown Act requirements resulting in the District's ability to meet via Zoom expired September 30, 2021. With the continuation of the COVID-19 Pandemic, the Brown Act has been modified to allow for the future use of Teleconferencing if the following findings have been voted on every 30 days. These findings include: The Board of Directors has reconsidered the circumstances of the state of emergency; AND the state of emergency continues to directly impact the ability to meet safely; OR State or local officials continue to impose or recommend social distancing. In order to continue with meeting via Zoom, a motion to adopt these required findings will need to take place. Majority vote by the Board is required.

On a motion by Director Barrera and a second by Director Brister, the Board adopted the required findings and approved continuing to permit attendance at District Board meetings via teleconferencing with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, and Hubbell.

NOES: Director Stone

ABSENT: None

ABSTAINED: None.

MINUTES OF PREVIOUS MEETING: The Board reviewed the minutes of the October 18, 2022, Regular Board Meeting. On a motion by Director Brister and a second by Director Stone, the minutes for the October 2022 meeting were approved with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None  
ABSTAINED: None.

CASH DISBURSEMENTS: The Board reviewed and discussed the cash disbursements for the month of October 2022. On a motion by Director Hubbell and a second by Director Brister, the cash disbursements for the month of September 2022 were approved with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None  
ABSTAINED: None.

PUBLIC COMMENTS:

PRESENTATION OF ANNUAL AUDIT REPORT, FISCAL YEAR 2021-22: Brad Wellibur of Rogers, Anderson, Malody & Scott, reviewed the annual audit report with the Board. After comparing the procedures and associated findings, no exceptions were noted as a result of their procedures.

On a motion by Director Stone and a second by Director Hubbell, the Board excepted the findings of Rogers, Anderson, Malody, & Scott, LLP for the Crestline Village Water District Audit for April 30 2022 and 2021

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None  
ABSTAINED: None.

PURCHASE OF THE ASPHALT TACK SPRAYER: Staff informed the Board that the current asphalt tack sprayer was no longer sufficient for the District's needs and that a new sprayer had been purchased. On a motion by Director Stone and a second by Director Hubbell, the Board approved the replacement of the old tack sprayer with a new one.

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None  
ABSTAINED: None.

CONSIDER PURCHASE OF A JOHN DEERE 324G, FISCAL YEAR 2023-2024: The Staff discussed the need of a new skid steer to replace the current one from 1989. The Board discussed looking at whether the old attachments would work on the new equipment. It was suggested that Staff include the new equipment in the budget for this coming year. There were no formal decisions made.

ADOPT RESOLUTION NO. 497, ARROWHEAD CREDIT UNION SIGNATURE CARDS, CHECKING AUTHORIZED SIGNERS: With the changes at Office Manager to Josselyn Quine, the District's bank account authorized signers need to be updated. Resolution No. 497 adds Office Manager Quine as an authorized signer.

On a motion by Director Stone and a second by Director Brister, the Board adopted Resolution No. 497, authorizing new signature cards at Arrowhead Credit Union, with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

ADOPT RESOLUTION NO. 498, ARROWHEAD CREDIT UNION SIGNATURE CARDS, MONEY MARKET AUTHORIZED SIGNERS: With the changes at Office Manager to Josselyn Quine, the District's bank account authorized signers need to be updated. Resolution No. 498 adds General Manager Weddle as an authorized signer.

On a motion by Director Hubbell and a second by Director Brister, the Board adopted Resolution No. 487, authorizing new signature cards at California Bank & Trust, with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

ADOPT RESOLUTION NO. 499, CALIFORNIA BANK & TRUST SIGNATURE CARDS AUTHORIZED SIGNERS: With the changes at Office Manager to Josselyn Quine, the District's bank account authorized signers need to be updated. Resolution No. 487 adds General Manager Weddle as an authorized signer.

On a motion by Director Stone and a second by Director Brister, the Board adopted Resolution No. 499, authorizing new signature cards at California Bank & Trust, with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

ADOPT RESOLUTION NO. 500, CALIFORNIA BANK & TRUST SIGNATURE CARDS

AUTHORIZED SIGNERS: With the changes at Office Manager to Josselyn Quine, the District's bank account authorized signers need to be updated. Resolution No. 487 adds General Manager Weddle as an authorized signer.

On a motion by Director Stone and a second by Director Hubbell, the Board adopted Resolution No. 500, authorizing new signature cards at California Bank & Trust, with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.

NOES: None.

ABSENT: None.

ABSTAINED: None.

MANAGER'S REPORT:

1. Update on District Projects:

Field Manager Dave Sale reported that the Electra Well ready to go online and that the District was just waiting on the final inspection from the State.

2. Monthly Water Production Reports:

Manager Weddle presented the Water Reports to the Board for review. With Electra going online, it was expected to have the additional water resources in the event of a dry year with CLAWA needing to cut the District water supply significantly.

3. Aclara One:

Manager Weddle reported that Aclara One was in the process of being installed and it was expected to be up and running sometime in early January.

4. Streamline:

Office Lead Quine updated the Board on the new website through Streamline and that there would still be significant tweaks along with learning curve to get all of the current District information on the site.

5. Valley View:

The Board was informed that the engineer report for the Valley View Feasibility Study would take 4 to 6 months to complete.

6. Investments:

Manager Weddle informed the Board that he had talked with Mark Edelman with King Capital Advisors and that there would be a presentation at the January Board meeting to discuss investment options for the District.

DIRECTORS REPORT:

1. Directors Report:

There was nothing to report from the Directors.

REQUESTS FOR FUTURE AGENDA ITEMS:

None.

EXECUTIVE SESSION:

The Board entered into executive session at 4:37 pm to discuss the following item:

PUBLIC EMPLOYEE EVALUATION Pursuant to Government Code Section 54957(b) Title: General Manager

Executive session ended at 5:42 pm and regular session resumed. The reportable Board action was to decide on a 5% Salary increase for General Manager Weddle. On a motion by Director Stone and a second by Director Hubbell, the Board approved the 5% increase with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.

NOES: None.

ABSENT: None.

ABSTAINED: None.

The next scheduled meeting will be held on Tuesday, January 17, 2023 at 3:00 pm. This meeting will be held in person as well as simultaneously via videoconference (Zoom).