



Memo

To: Board of Directors
From: Jordan Dietz, General Manager
Date: April 20, 2021
Subject: Manager's Report

- 1. Covid-19 Response** – The office has reopened as of March 10th, 2021. Shields are in place at the front counter, a non-contact hand sanitizing station is provided in the entry foyer, and signage indicating that masks are required is placed in the foyer. The website has been updated to reflect these changes as well.
- 2. Document Review with Ron Van Blarcom** – Counsel and I will continue to work on proposed changes and creation of District Policies.
- 3. Urban Water Management Plan** – San Bernardino County assessed a fee of \$925.00 to the District that covers their review and supply of County documents required for the UWMP. Autumn and Lee have remained in contact with GM and have received all but 1 dataset requested to date.
- 4. Field Updates** – Field crews have completed the MTU replacements, and were left with 400-500 units on the shelf for any future issues.

Meter testing continues in-house by staff, providing certified results for the annual water audit. Residential testing is complete, and source meters have been started.

The District had 3 hydrant leaks, and staff have replaced 2 hydrant laterals so far.

Annual flushing is underway, and more than half of the District has been completed to date. The remainder will be completed in the coming weeks.

Air vac maintenance, which occurs every other year, has begun and will be completed in the coming weeks.

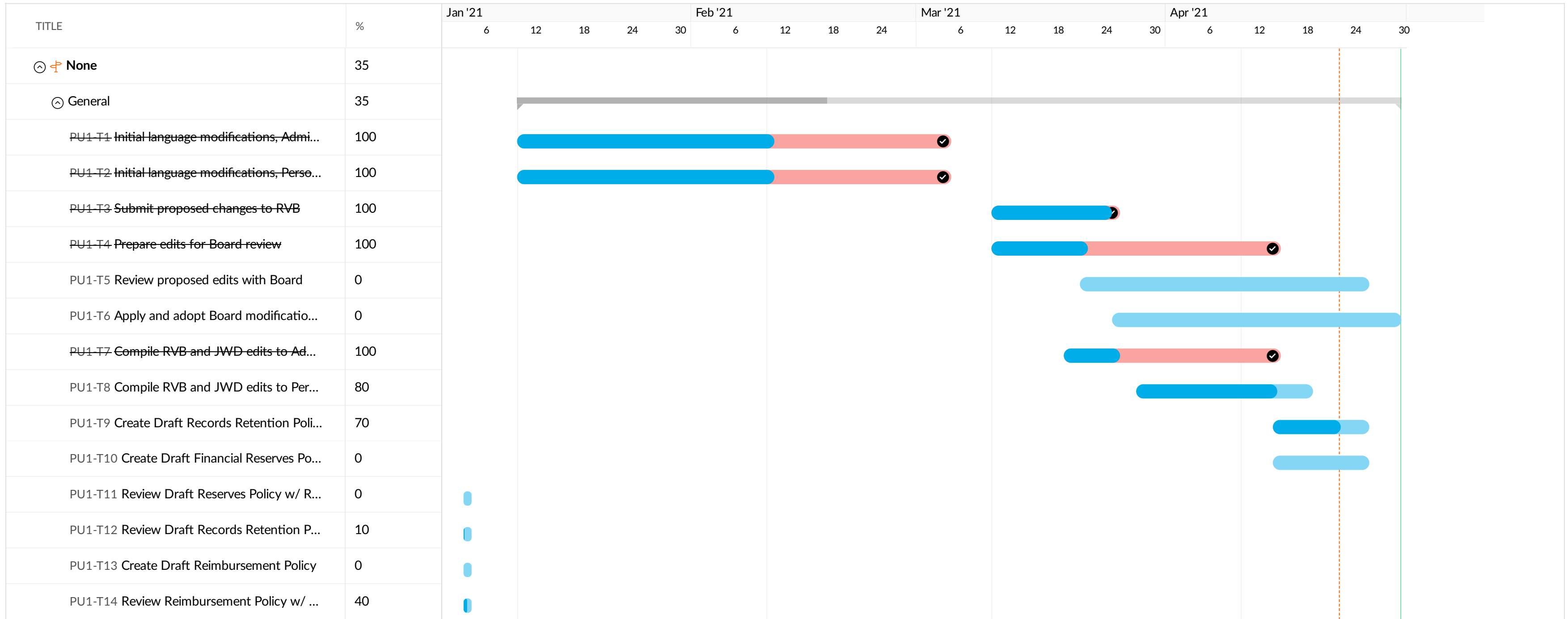
Strawberry Lodge Water had an issue with a tank level indicator, and asked for assistance with repair. Field crews determined a viable and inexpensive repair, and Strawberry lodge will be paying time and material for the help.

The District office had repairs made to gutters damaged during winter, and added sections over the deck. Concurrently, the HVAC system was serviced and repaired as needed, and smart thermostats were added to help with energy efficiency. A dedicated mini-split unit is going to be added to keep the server room cooler through summer.

- 5. Electra Well Progress** – After providing approval to AdEdge technologies, system drawings were received, and Steve Wood designed a rough building layout. Steve also contacted Brad Breier to perform a survey of the building site, and we are waiting for the results.
- 6. Office Update** – Office Manager Larrie Davis continues to work with Jeanene Weiss to ensure she is well trained and informed as we near Larrie's retirement. Additionally, Larrie, Jeanene and Judith have all been working to help train the new CSRs.
- 7. Staff Meetings and Training** – Beginning on April 6, 2021, GM Dietz began to lead an all-staff monthly meeting. These meetings will be held once each month at least, and include discussion of current policies, safety tailgate meetings and general District discussion. Our first discussion was relating to current COVID-19 regulation and guidelines, and while brief, brought all staff into a single meeting and introduced the new training program to them.

Milestone Gantt

Project Name: Policy Updates • View: All Tasks



Milestones ● % Incomplete ● % Complete

Open Subtasks ● % Incomplete ● % Complete

Baseline Baseline Slippage

Tasklists ● % Incomplete ● % Complete

Roll-up Tasks ■ % Incomplete ■ % Complete

Critical path ● % Incomplete ● % Complete Slack

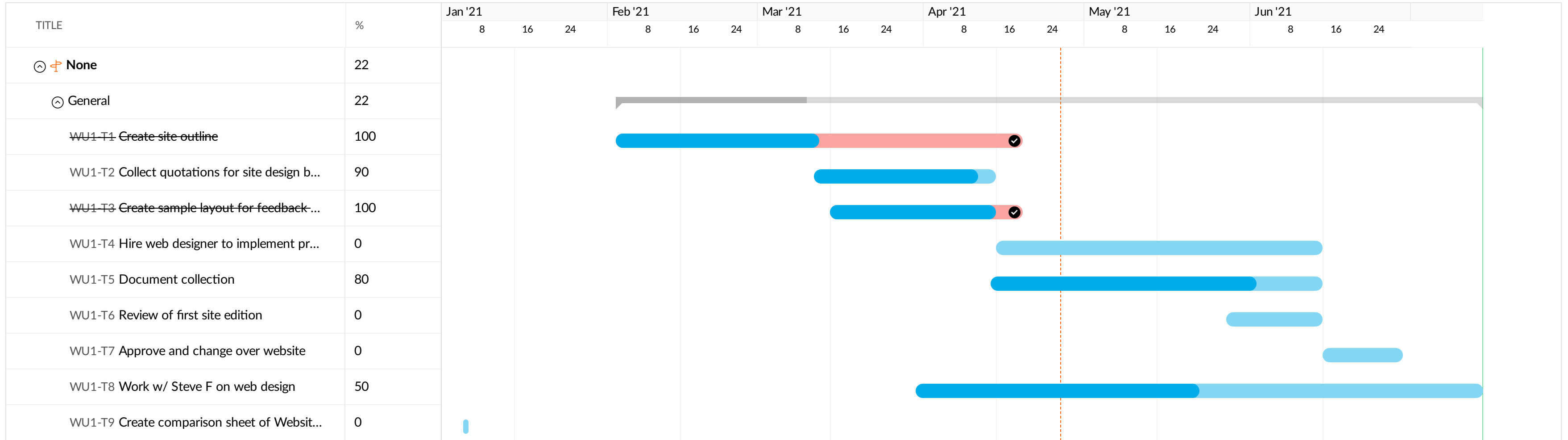
Open Tasks ● % Incomplete ● % Complete

Roll-up Subtasks ■ % Incomplete ■ % Complete

Recurring Task Recurring Task

Milestone Gantt

Project Name: Website Update • View: All Tasks



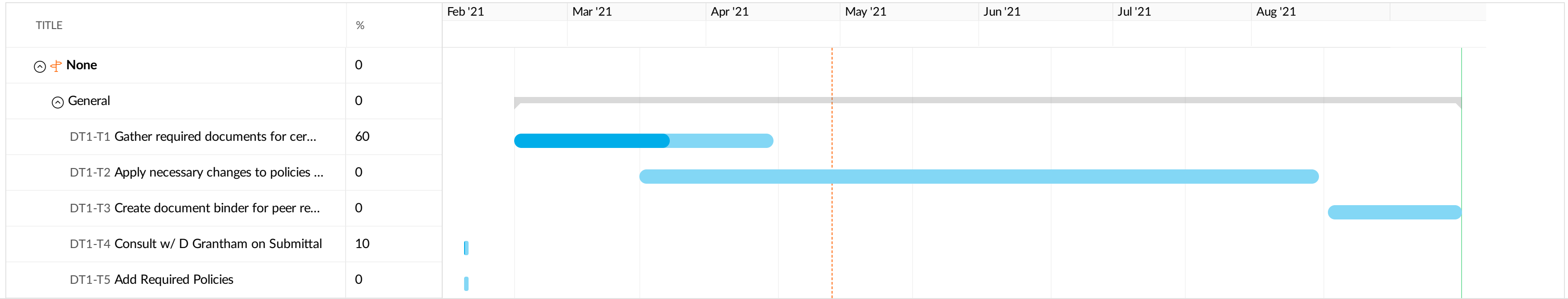
- Milestones: ● % Incomplete ● % Complete
- Open Subtasks: ● % Incomplete ● % Complete
- Baseline: Baseline Slippage

- Tasklists: ● % Incomplete ● % Complete
- Roll-up Tasks: % Incomplete % Complete
- Critical path: ● % Incomplete ● % Complete Slack

- Open Tasks: ● % Incomplete ● % Complete
- Roll-up Subtasks: % Incomplete % Complete
- Recurring Task: Recurring Task

Milestone Gantt

Project Name: District Transparency Policy • View: All Tasks



Milestones ● % Incomplete ● % Complete

Open Subtasks ● % Incomplete ● % Complete

Baseline Baseline Slippage

Tasklists ● % Incomplete ● % Complete

Roll-up Tasks ▢ % Incomplete ▢ % Complete

Critical path ● % Incomplete ● % Complete Slack

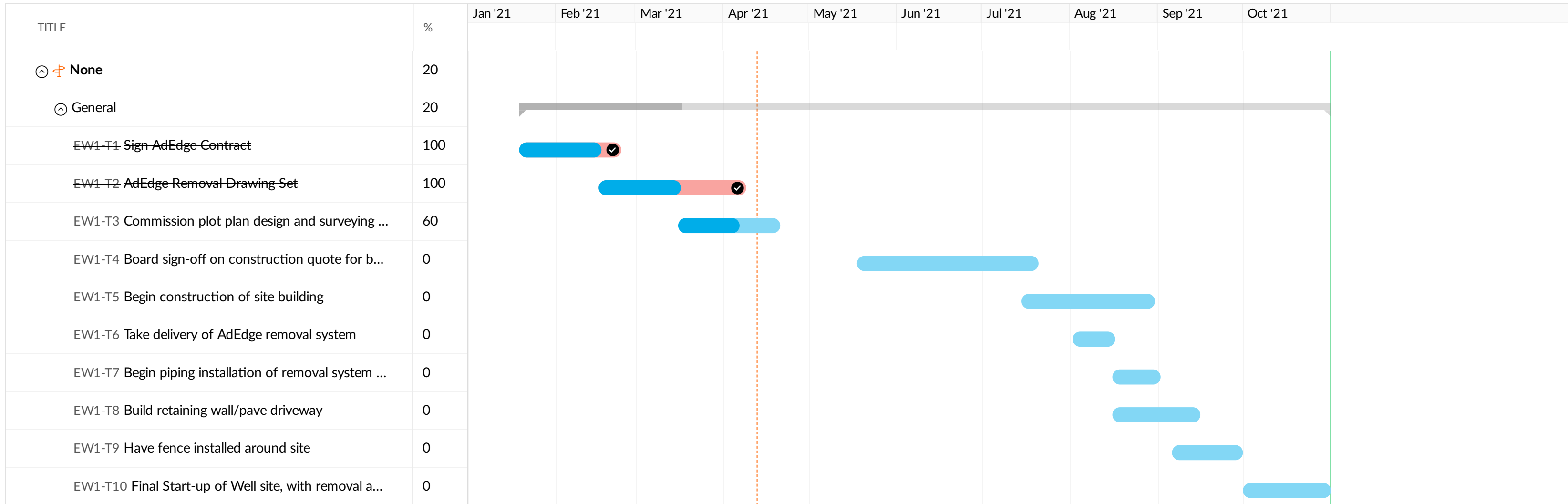
Open Tasks ● % Incomplete ● % Complete

Roll-up Subtasks ▢ % Incomplete ▢ % Complete

Recurring Task Recurring Task

Milestone Gantt

Project Name: Electra Well • View: All Tasks



Milestones ● % Incomplete ● % Complete

Open Subtasks ● % Incomplete ● % Complete

Baseline Baseline Slippage

Tasklists ● % Incomplete ● % Complete

Roll-up Tasks ■ % Incomplete ■ % Complete

Critical path ● % Incomplete ● % Complete Slack

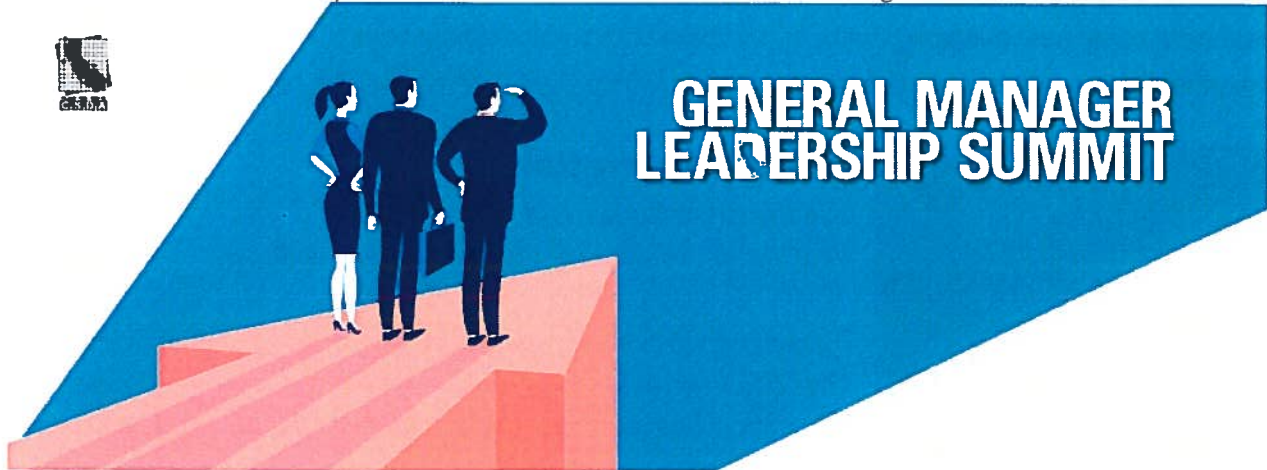
Open Tasks ● % Incomplete ● % Complete

Roll-up Subtasks ■ % Incomplete ■ % Complete

Recurring Task Recurring Task

From: Neil McCormick <neilm@csda.net>
Sent: Thursday, April 08, 2021 11:54 AM
To: jwdietz@cvwater.com
Subject: It's Official! GM Summit is Back and Open for Registration!

Space is Limited this Year. Do Not Wait to Register!



General Manager Leadership Summit
June 27 – 29, 2021
Resort at Squaw Creek

The best learning opportunity for special district general managers, management staff, and all other emerging leaders is back! **CSDA's 2021 General Manager Leadership Summit** is currently limited to 200 attendees and open for registration right now!

This year's early bird deadline is May 28, 2021, but this event is expected to fill quickly.
Register now and receive your \$50 discount!

[Click to Register](#)

"The GM Leadership Summit is a valuable resource to the Special District world. What a great environment to get valuable training, network with current and future General Managers, share knowledge and solutions to problems, and be inspired about all the wonderful ways we are contributing to our communities!" Alberto Preciado, Citrus Heights Water District

Plan Your Schedule Now

Sunday, June 27

Two optional, additional fee full-day pre-conference workshops

5:30 p.m. Conference Begins – Opening Reception

Monday, June 28

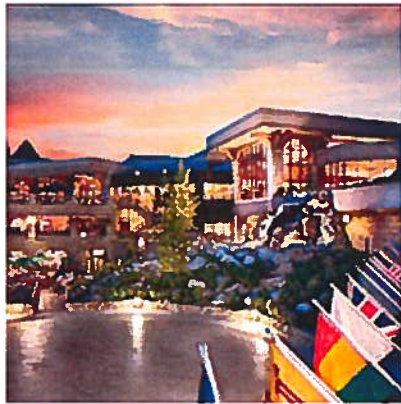
8:30 a.m. – 6:45 p.m. including:

Keynote, Breakout Sessions, Luncheon, and Reception

Tuesday, June 29

9:00 a.m. - 2:30 p.m. including:

Keynote, Breakout Sessions, Luncheon



Hotel Information

The Resort at Squaw Creek

400 Squaw Creek Road, Olympic Valley, CA 96146

Room reservations are available at the Resort at Squaw Creek. The CSDA rate is \$185 plus tax and resort fee, single or double occupancy. The room reservation cut-off is May 28, 2021; however, space is limited and may sell out before this date. You will receive further information to book your room once you register for the GM Leadership Summit.

The 2021 GM Leadership Summit will be socially distanced and comply with any current COVID-19 requirements, including masking. Attendees will be asked to sign a waiver on arrival to the conference.



Need help paying for this conference?

The Special District Leadership Foundation has scholarship funds available that may be used toward registration fees for the General Manager Leadership Summit. Questions regarding scholarships can be directed to amberp@sdlf.org.



California Special Districts Association
1112 I Street, Suite 200, Sacramento CA, 95814
877.924.2732 | www.csga.net

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2021 General Manager Leadership Summit

Your job as a general manager or emerging leader of a special district demands you stay current on governance best practices, state laws, human resources, operations, pensions, budgeting, risk management, policies, procedures, and more!

The General Manager Leadership Summit is a way for you to come together with other special district leaders from throughout the state to network and learn more about your specific job responsibilities and emerging trends. Return to your district after two days of specialized training and education, ready to take your board relationship, staff, and district to the next level.

The 2021 GM Leadership Summit will be socially distanced and comply with any current COVID-19 requirements, including masking. Attendees will be asked to sign a waiver on arrival to the conference.

As of 04/08/21: Regular Attendee Registration will be capped at 200 attendees - and may be expanded as restrictions are loosened.

Attendee Pricing:

Early Bird Registration on or before May 28, 2021:

\$625 CSDA Member

\$940 Non-member

Regular Registration after May 28, 2021:

\$675 CSDA member

\$1015 Nonmember

Hotel Room Reservations:

Room reservations are available at the Resort at Squaw Creek at the CSDA rate of \$185 plus tax and resort fee, single or double occupancy. You will be provided a link to the CSDA room block following your registration. The room reservation cut-off is May 28, 2021; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than June 12, 2021. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after June 12, 2021. Substitutions are acceptable and must be done in writing no than later June 19, 2021. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.