

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE  
VILLAGE WATER DISTRICT**

**July 16, 2024**

CALL TO ORDER AND FLAG SALUTE: Vice President William Barrera called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm, on Tuesday, July 16, 2024.

ROLL CALL: Present were Vice President William Barrera, Directors Kenneth Stone, Steve Farrell, and Leslie Brister.

Staff members present were Office Manager Josselyn Quine, Operations Manager David Sale, General Manager Thomas Weddle, and District Counsel Ronald Van Blarcom.

Absent: President Cory Hubbell

The public in attendance: None.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the June 2024 Regular Board Meeting. On a motion by Director Stone and a second by Director Farrell, the minutes for the June 18, 2024, meeting were approved with the following vote:

AYES: Directors Stone, Farrell, Barrera, and Brister.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

CASH DISBURSEMENTS:

There was general discussion about the cash disbursements. Director Brister inquired about the payment of \$11,595.66 made out to RDO Equipment Co. Office Manager will research this payment and report to the Board at the next Board Meeting. On a motion made by Director Farrell and a second by Director Stone, the cash disbursements for the month of June 2024, were approved with the following vote:

AYES: Directors Stone, Farrell, Barrera, and Brister.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

PUBLIC COMMENTS:

None.

MONTHLY FINANCIALS:

The Board reviewed and discussed the monthly financials.

REGULAR SESSION:

CONSIDER VOTING FOR CSDA BOARD OF DIRECTORS, SEAT A – JO MACKENZIE, JASON DAFFORN, ROSS LEJA

There was general discussion regarding three (3) Board Member Candidates. On a motion by Director Farrell and a second by Director Brister, a vote for Jo MacKenzie was approved with the following vote:

AYES: Directors Farrell, Barrera, and Brister.  
NOES: None.  
ABSENT: Director Hubbell.  
ABSTAINED: None.

CONSIDER SUPLUS EQUIPMENT – 1986 INTERNATIONAL DUMP TRUCK

Staff would like to declare the 1986 International Dump Truck as surplus equipment. Bidadoo has auctioned off District equipment in the past and we would like to do the same with this truck. Bidadoo places equipment on eBay for auction. District Staff will report the auction results. On a motion by Director Stone and a second by Director Farrell, placing the 1986 International Dump Truck as surplus equipment was approved with the following vote:

AYES: Directors Stone, Farrell, Barrera, and Brister.  
NOES: None.  
ABSENT: Director Hubbell.  
ABSTAINED: None.

CONSIDER BID FOR VEHICLE – 2013 FORD EXPLORER

The District received one bid for the 2013 Ford Explorer deemed surplus at the June 2024 Regular Board Meeting.

On a motion by Director Stone and a second by Director Farrell, the Board has accepted the opening bid amount of \$10,500 with the following vote:

AYES: Directors Stone, Farrell, Barrera, and Brister.  
NOES: None.  
ABSENT: Director Hubbell.  
ABSTAINED: None.

CONSIDER ADOPTION OF RESOLUTION 504, RECORDS MANAGEMENT

At the May 2024 Regular Board Meeting, the Board reviewed an initial draft of Resolution 504, Records Management Policy. After general discussion, the Board directed that most documents be retained electronically, so that the corresponding paper records can be destroyed. Staff and General Counsel Van Blarcom updated the Resolution for the Board's consideration. If it is adopted it will be incorporated into the Administrative Code.

# FINAL

After general discussion, and on a motion by Director Stone and a second by Director Brister, the Board approved Resolution 504, Records Management Policy with the following roll call vote:

AYES: Directors Stone, Farrell, Barrera, and Brister.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

## MANAGER'S REPORT:

**Field Maintenance** – General Manager Weddle asked Operations Manager, David Sale to provide the field maintenance report. Manager Sale reported on a leaking fire hydrant located on Zermatt Dr., a potential new well site at Old Mill Springs, and talked about looking into new meter reading providers such as Neptune.

**Employee Retirement** – Manager Weddle and Manager Quine had a meeting with Lincoln Financial to discuss our current 457(b) plan. Another meeting will be scheduled to further discuss our options.

## MONTHLY WATER PRODUCTION REPORTS:

Manager Weddle reviewed the water production reports for the month of June. He reviewed the water use from a number of known rental properties and discussed how rental properties affect water use versus full time residents.

## DIRECTORS REPORTS:

### 1. Director's reports:

- Director Brister mentioned she noticed a hose that had been running at a property within the District and would like staff to follow up with the customer.
- Director Farrell inquired about attendance at the 18<sup>th</sup> annual 2024 Southern Water Conference being held at the DoubleTree Hotel in Ontario, CA on August 9<sup>th</sup>.

2. Requests for Future Agenda Items: Check with State to determine how they came up with the population numbers for the District.

3. Other Items:

## **EXECUTIVE SESSION: The Board entered Executive Closed Session at 4:13 pm**

### 1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (one case)

General Counsel Van Blarcom announced that the exposure to litigation related to the Zell Ct Landslide.

## **EXECUTIVE SESSION REPORTING: The Board Returned to Open Session at 4:26 pm**

There was no reportable action taken in closed session.

# FINAL

As there was no further business to discuss, the meeting was adjourned at 4:27 pm. The next meeting is scheduled for Tuesday, August 20, 2024. This meeting will be held in person at the District office at 3pm.