



## *Memo*

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To: Board of Directors  
From: Karl B. Drew, General Manager  
Date: February 17, 2017  
Subject: Project List

1. Lakeview Main Replacement – Old 2” steel main along back lot lines between Crest Forest Drive and Lakeview Drive.
  - a. Phase 1 – Install 8” C900 main from Crest Forest Drive to Lakeview Drive. 8 water services. Finalizing easement with Charles Gibbs and notifying other customers. Construction to begin when weather permits in spring.
  - b. Phase 2 – Existing customers on Lakeview Drive from intersection of Cresta Drive to dead end of Lakeview must install pressure regulators. Currently on upper end of Barn pressure zone (30-40 psi), will be converted to bottom of Beacon pressure zone (180-200 psi). 21 water services. Preparing letters to notify customers.
  - c. Phase 3 – Install 4” main up second access road from Lakeview Drive. 8 water services. Phase 2 must be completed before connections to this main is possible. Preparing letters to notify customers.
2. Vertical Wells
  - a. Electra Drive – Specifications completed for both wells. District owns Electra Well site. For cost savings, we were planning to do both wells at same time. May need to proceed with single well.
  - b. Valle Drive – Have made effort to contact property owner of proposed well site. Owner has owned property since 1978. Has not responded to contact efforts. I am pursuing other options to contact owners. May need to postpone this site.
3. Zurich Tank Paving and Fencing – Tank Site is complete. Paving of access road across Lindsey’s property will proceed when weather permits.
4. Billing Software – Staff is researching available products. Online portal is one of criteria being reviewed. (See report from Alan Clanin)
5. Board Room Update – In planning stage.
6. Office Partitions – In planning stage.