



## *Memo*

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To: Board of Directors  
From: Alan Clanin, General Manager  
Date: February 25, 2019  
Subject: Project Update

### **1. Billing System Software Upgrade –**

The District has gone live with the financial portion of the Tyler Incode Software including General Ledger, Payroll, Time and Attendance, Work Orders and Inventory. Utility Billing is expected to go live in April.

### **2. Vertical Wells –**

Electra Well – The well is currently shut down due to rising contaminants primarily due to uranium. The District has received a proposal from a water treatment process manufacturer. The preliminary cost evaluation of implementing a treatment process indicates that there is a lengthy by-back period for a water source that is not guaranteed. District Staff will resume flushing the well as weather permits and continue researching potential treatment sources.

### **3. Meeting with Valley View Park Mutual Water Company –**

District Staff met with Valley View Park MWC President Robert Cavert and Director Norman Huff to discuss the potential of and the process of Crestline Village Water District assuming ownership of the Mutual.

### **4. Incorporate Lake Gregory Meeting –**

President Bracher and General Manager Clanin attended a meeting hosted by the Incorporate Lake Gregory Committee. If incorporation occurs, the Water District will become a self-governed subsidiary District of the City, in which the city council will oversee the management of the District.

### **5. Facility Maintenance –**

Field Supervisor Steve Wood has District Staff, cleaning, painting and repairing District Facilities and, performing equipment maintenance during bad weather days.