

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**JULY 21, 2020**

The Board conducted the meeting virtually by videoconference (via Zoom) and teleconference (via Zoom phone) in compliance with the Governor's Executive Order N-29-20 in response to the COVID-19 pandemic.

CALL TO ORDER AND FLAG SALUTE: Vice President Kinzel called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:05 pm., on Tuesday, July 21, 2020.

ROLL CALL: Present were Vice President Kinzel, Directors Steven Farrell, Kenneth Stone, and Leslie Brister. President Connie Bracher-Griffin was delayed with other business and arrived to attend the meeting in person at 3:40 observing all Covid-19 protocol.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: The Board reviewed the minutes of the June 16, 2020 Board Meeting. On a motion by Director Stone and a second by Director Brister, the Board unanimously approved the minutes as written with the following roll call vote:

AYES: Directors Brister, Farrell, Stone and Kinzel.

NOES: None.

ABSENT: Director Bracher-Griffin.

ABSTAINED: None.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of June 2020. On a motion by Director Stone and a second by Director Brister, the cash disbursements for the month of 2020 were unanimously approved with the following roll call vote:

AYES: Directors Brister, Farrell, Stone and Kinzel.

NOES: None.

ABSENT: Director Bracher-Griffin.

ABSTAINED: None.

PUBLIC COMMENTS: None.

DISCUSS CANDIDATE FILING FOR NOVEMBER 03, 2020 GENERAL ELECTION:

Manager Clanin notified the Board that Director Brister, Director Stone and President Bracher-Griffin were coming up for re-election. Manager Clanin also informed the Board that three Director positions were available. Two full term (4year) positions and one short term (two year) position. After general discussion, all three Directors indicated that they would run for re-election with President Bracher-Griffin showing interest in the two-year term. The deadline to file is August 07, 2020.

CONSIDER VIRTUAL ATTENDANCE OF SAN BERNARDINO WATER

CONFERENCE, August 14, 2020: Director Farrell stated that this may have some very interesting content as the agenda was quite extensive. Following a brief discussion, the consensus was that interest in attendance was minimal. No action was taken.

CONSIDER COST OF LIVING ADJUSTMENT FOR DISTRICT EMPLOYEES:

The Board reviewed the change in Consumer Price Index (CPI) for the past year ending April 2019. The average change in the three CPI Indexes is as follows. The U.S. City average was 1.50%, the average change for the Los Angeles-Long Beach-Orange County area was 2.05% and the average for the Riverside-San Bernardino-Ontario area was 2.40%. Staff recommended a 2.30% Cost of Living Adjustment (COLA) for all current employees including the General Manager, effective June 25, 2020. This would increase annual wages by approximately \$24,960 per year.

On a motion by Director Stone and a second by Director Brister, the Board present unanimously approved a 2.3% Cost of Living Adjustment and attached payroll schedule for all current employees including the General Manager effective June 25, 2020 with the following roll call vote:

AYES: Directors Brister, Farrell, Kinzel and Stone.

NOES: None.

ABSENT: Directors Bracher-Griffin

ABSTAINED: None.

APPROVE ADJUSTED PAY SCHEDULE: The District is required by CalPERS to maintain an approved pay schedule when adjustments to the schedule are made in accordance with the requirements set forth in the Government Code and the California Code of Regulations (CCR).

On a motion by Director Farrell and a second by Director Stone the adjusted pay schedule was approved effective June 25, 2020 with the following roll call vote:

AYES: Directors Brister, Farrell, Stone and Kinzel.

NOES: None.

ABSENT: Director Bracher-Griffin.

ABSTAINED: None.

MANAGER'S REPORT/PROJECT UPDATE: Manager Clanin reported the District Administrative Offices were still closed to the public. Manager Clanin has been monitoring San Bernardino County's recommendation for opening of public offices.

Manager Clanin has been working with AdEdge engineering company for a solution for the removal of gross alphas and uranium from the Electra Well. A formal quote has been requested.

Manager Clanin informed the Board that the re-roofing of the garage building will be completed in the next two weeks.

Manager Clanin informed the Board that the official job announcement has been approved by the AdHoc Committee and has been posted on the CSDA, BC Water Jobs, Mountain News, Alpine Mountaineer Newspaper and on the District website. The District has received several applications which include some very qualified candidates. The period in which the District will receive applications will expire on July 24, 2020 at 4:30. The AdHoc Committee will convene to review applications and interview candidates Tuesday July 28, 2020 with interviews August 03, 2020 or as soon as scheduling permits.

DIRECTORS REPORT: Director Farrell reported that he intends to attend the virtual JPIA and ACWA meetings.

As there was no further business to discuss, the meeting was adjourned at 03:52 pm.

The next meeting has been adjourned to Tuesday, August 18, 2020 at 3:00 pm. This meeting will more than likely be a teleconferenced meeting.