

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**MAY 27, 2014**

CALL TO ORDER AND FLAG SALUTE: Vice-President Clanin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm, on Tuesday, May 27, 2014, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were Vice President Alan Clanin and Directors William Huckell, Kenneth Stone and Steven Farrell.

Staff members present were General Manager Karl B. Drew, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

Also present was Rodney Miller.

Absent were President Darel V. Davis, Attorney Ronald Van Blarcom, and Engineer Wally Franz.

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Stone and a second by Director Farrell the Board that was present unanimously approved the minutes of the Regular Meetings of March 18, 2014 and April 15, 2014 as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the months of March and April 2014. On a motion by Director Stone and a second by Director Huckell the Board that was present unanimously approved the cash disbursements for March 2014 and April 2014.

PUBLIC COMMENTS: Rodney Miller introduced himself as a resident of Crestline.

CONSIDER ADDITIONAL ADJUSTMENT TO WATER BILL DUE TO LEAK; ROD C. MILLER, 1166 SATURN WAY, ACCOUNT NO. 24-3978-00: General Manager Drew reviewed with the Board an informational packet that had been delivered to them. The packet included the correspondence between Mr. Miller and the District, his account and meter read history. In February there was a service line break, totaling 8400 cubic feet and a water bill of \$525.48. In accordance with District policy, an adjustment of \$50.37 has been applied to Mr. Miller's account.

Mr. Miller provided additional documentation showing the service line break and the repair work performed. Mr. Miller is concerned about ground movement at his property and the potential for future problems. He has installed a customer shut off valve on his property in an attempt to prevent future water loss. Vice President Clanin thanked him for installing the valve. There was discussion regarding different possibilities for the service line break. Notices are sent to all customers each year, advising them of freezing weather during the winter, notifying them of their responsibility of maintaining

their on-site water plumbing and advising them to use their shutoff valve to turn off water when their property is vacant.

On a motion by Director Stone and a second by Director Farrell the Board that was present unanimously agreed to take no action on this matter and directed staff to make payment arrangements with Mr. Miller for the payment of the bill.

UPDATE ON STATE DROUGHT: Manager Drew reported that in April, Crestline-Lake Arrowhead Water Agency's (CLAWA) was notified that the state allocation will be increased by 5% after September 2014. Currently CLAWA is not expecting delivery restrictions for their customers. The District is continuing to ask our customers to voluntarily conserve as much as possible.

REVIEW AND ADOPT CASH BUDGET FOR FISCAL YEAR 2014/15: The overall budget is very similar to the preliminary budget that was presented at the March 2014 board meeting. Purchased water was increased. The budgeted figure for 2014-15 is \$400,000 but the District is expecting to spend about \$450,000. The difference will be taken from the Reserve for Purchased Water.

On a motion by Director Farrell and a second by Director Huckell the Board that was present unanimously approved the cash budget as presented for the fiscal year 2014-2015.

ADOPT RESOLUTION NO. 412, DETERMINING APPROPRIATION LIMITATION FOR FISCAL YEAR 2014/15: Manager Drew discussed the proposed resolution with the Board. The proposed resolution uses "the percentage change in California per capita personal income from the preceding year" as the "change in the cost of living" factor and the "change of population within the county in which it is located" as the "change in population" factor. The proposed Appropriation Limitation for fiscal year 2014-15 is \$1,233,848.

On a motion by Director Davis and a second by Director Stone, the Board adopted Resolution No. 412, determining the Appropriation Limitation for fiscal year 2014-15 to be \$1,233,848 on the following roll call vote:

AYES: Directors Stone, Huckell, Clanin, and Farrell  
NOES: None  
ABSENT: Director Davis  
ABSTAINED: None

UPDATE ON ZURICH II TANK PROJECT: Manager Drew discussed with the Board an email he received from Engineer Franz. The pre-construction meeting was held and a telephone conference call was made with the contractor. The contractor expects to move on to the Zurich II tank site location on July 7, 2014. Everything is currently on schedule.

UPDATE ON WELL EXPLORATION: Manager Drew reported the biologist has completed the May survey at the proposed Valle well site and another survey will be done in July.

The Department of Health Services will not allow the District to put the Electra/Chillon 64 well sites back in use, regardless of testing results. There is the possibility of drilling a vertical well that location.

UPDATE ON SALE OF SURPLUS EQUIPMENT/PROPERTY: Manager Drew informed the Board that all eight surplus vehicles have now been sold. The last vehicle, the 2008 Ford Escape Hybrid was purchased by CarMax for \$14,000. Two lots on Rangers Road/Toll House were purchased by resident John Mueller for \$6,000 and closed on May 27, 2014.

CONSIDER COST OF LIVING ADJUSTMENT FOR DISTRICT EMPLOYEES: There was discussion regarding the proposed 1.5% cost of living adjustment. No action was taken.

REPORT ON ATTENDANCE OF ACWA/JPIA SPRING CONFERENCE: Manager Drew reviewed with the Board his written report of the meetings he attended at the ACWA/JPIA conference during the week of May 7, 2014 in Monterey CA. Director Steven Farrell provided an oral report of his attendance. There was general discussion about both reports.

REPORT ON ATTENDANCE OF MOJAVE INTEGRATED REGIONAL WATER MANAGEMENT PLAN MEETING: Director Farrell provided an oral report of his attendance of the Mojave Integrated Regional Water Management Meeting on May 19, 2014. There was general discussion relating to his report.

MANAGER'S REPORT: Manager Drew announced that Director Farrell won the election for the Local Agency Formation Commission Alternate Member position. Director Farrell was sworn in on May 21, 2014.

DIRECTOR'S REPORT: Director Huckell presented the Board with a letter of resignation to the Board effective May 27, 2014.

AGENDA CHANGE: On a motion by Director Huckell and a second by Director Clanin, an addition to the May 27, 2014 agenda of Item 11, "Consider Resignation of Director William J. Huckell" was unanimously approved by the members of the Board of Directors who were present.

CONSIDER RESIGNATION OF DIRECTOR WILLIAM J. HUCKELL: Director Huckell explained to the Board that it was time for him to retire his board position. He has served on the Board for 24 years. The Board thanked him for his many years of service. On a motion from Director Stone and second from Director Clanin the Board members present unanimously accepted Director Huckell's resignation and instructed Manager Drew to advertise for a new director.

As there was no further business to discuss, the meeting was adjourned at 5:10 pm.

The next meeting has been rescheduled for Tuesday, June 17, 2014