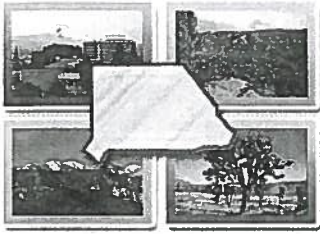


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LAFCO

Local Agency Formation Commission *for San Bernardino County*

215 North "D" Street, Suite 204
San Bernardino, CA 92415-0490
909.388.0480 | Fax 909.885.8170
E-mail: lafco@lafco.sbcounty.gov
www.sbclafco.org

Established by the State of California
to serve the Citizens, Cities, Special Districts
and the County of San Bernardino

COMMISSIONERS

JIM BAGLEY
Public Member

KIMBERLY COX, Vice Chair
Special District

JAMES V. CURATALO, Chair
Special District

ROBERT A. LOVINGOOD
Board of Supervisors

LARRY McCALLON
City Member

JAMES RAMOS
Board of Supervisors

DIANE WILLIAMS
City Member

ALTERNATES

STEVEN FARRELL
Special District

JANICE RUTHERFORD
Board of Supervisors

SUNIL SETHI
Public Member

ACQUANETTA WARREN
City Member

STAFF

KATHLEEN ROLLINGS-McDONALD
Executive Officer

SAMUEL MARTINEZ
Assistant Executive Officer

MICHAEL TUERPE
Project Manager

REBECCA LOWERY
Clerk to the Commission

LEGAL COUNSEL

CLARK H. ALSOP

February 8, 2016

TO: Presidents of the Boards of Directors of the
Independent Special Districts in San Bernardino
County

SUBJECT: Special Districts Selection Committee

This letter will officially open the nomination period for the position of Regular Special District member on the Local Agency Formation Commission (LAFCO). The regular voting member position is currently held by Kimberly Cox. The term of office is scheduled to expire May 18, 2016. The nomination period for this position will be 30 days, opening on Tuesday, February 16, 2016, and ending at the close of business at 5:00 p.m. on Thursday, March 17, 2016.

Nominations for the position will need to be submitted by District Board vote. The signed original nomination form, with the name of each voting Board Member outlined, must be received in the LAFCO office by 5:00 p.m. on **March 17, 2016**. If a faxed copy of the nomination form is provided by the March 17 deadline, the original signed copy must be received by 5:00 p.m. on **March 22, 2016**, or the nomination will be declared invalid.

Enclosed with this letter is a sample nomination form for the position outlining the date of the action and District Board vote. Nominations submitted without a date or Board action will be returned to the District and will need to be re-submitted within the nomination period in order to be considered valid. If only a single candidate is nominated for the position, pursuant to the provisions of Government Code Section 56332(c)(1), that candidate shall be deemed selected with no further vote required.

At the end of the nomination period, LAFCO staff will prepare and send, by certified mail, to each independent special district a ballot with the candidates nominated and the voting instructions.

A long-standing policy of the Selection Committee is to encourage balanced geographic representation with valley, desert and mountain districts seated on the Commission as voting or alternate members. The positions under nomination are now represented by the mountain and north desert areas and represent a county water district and community services district. A copy of the Policy Statement is attached for your information.

Please let me know if you have any questions concerning the nomination process. You may contact me at the address listed above, by email at kmcdonald@lafco.sbcounty.gov, or by phone at (909) 383-0480.

Sincerely,



KATHLEEN ROLLINGS-McDONALD
Executive Officer

KRM/MT

Enclosures:

- 1) Regular Member Nomination Form
- 2) Policy Statement

**NOMINATION FOR
REGULAR SPECIAL DISTRICT MEMBER
OF THE
LOCAL AGENCY FORMATION COMMISSION**

The _____
(Name of District)

hereby nominates the following person for the position on the Local Agency
Formation Commission

_____ REGULAR SPECIAL DISTRICT MEMBER
(Name of Nominee)

I, _____, do hereby certify that at its regularly
(Name of President or Designee of District)
scheduled meeting of _____, the Board of Directors voted to
nominate the above-identified candidate for the Regular Special District Member
of the Local Agency Formation Commission for San Bernardino County, by the
following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: _____

Attached – Letter of Interest or Resume of Nominee

SECTION VI **SPECIAL DISTRICTS**

CHAPTER 1: INTRODUCTION AND POLICIES

INTRODUCTION:

In 1975 the San Bernardino LAFCO received a request from the independent special districts within the County to approve the seating of Special Districts on the Commission pursuant to the provisions of the Knox-Nisbet Act (the predecessor of the Cortese-Knox-Hertzberg Reorganization Act of 2000). The original rules and regulations were adopted concurrent with an order for representation on the Commission by Independent Special Districts in 1976. As a function of the seating of Special Districts within San Bernardino County an inventory of the existing functions and classes of service were to be determined. The process that was undertaken at that time was that the Commission would:

1. Classify the various types of services which customarily are or can be provided within a single function of a special district.
2. Require existing districts to file written statements with the commission specifying the functions or classes of service provided by such district.
3. Establish the nature, location, and extent of any functions or classes of service provided by existing districts
4. Determine that, except as otherwise authorized by such rules and regulations, no new or different function or class of service shall be provided by any existing district.

Once the inventory was completed, the rules and regulations did not apply to the extension or enlargement, within the boundaries of an existing district, of any function or service which the commission, pursuant to these rules and regulations, has established as currently being provided by such special district. A listing of the Special Districts and the authorized functions and services was historically identified as the "Exhibit A" but is now outlined in Chapter 3 of the Special Districts Section of the Manual.

The San Bernardino County Special Districts Association has historically offered its services to work with the special districts and San Bernardino LAFCO to provide assistance and coordination, to act as a forum to air and discuss problems affecting all special districts, and to provide a forum for the review of candidates for the Special District seats on the Commission.

POLICIES:

1. **METHOD OF SELECTION** *(Amended April 17, 2002)*

An Independent Special Districts Selection Committee shall be composed of the presiding officers of the legislative body of each independent special district located wholly within the County of San Bernardino and those containing territory within said County representing 50% or more of the assessed value of taxable property of each district. The Selection Committee shall appoint all independent special district representatives and alternate. Each member of the Selection Committee shall be entitled to one vote for each independent special district for which they are presiding officer. The meetings of the Selection Committee shall be in accordance with the provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Government Code Section 56000 et seq.

2. **SPECIAL DISTRICT REPRESENTATIVES** *(Amended April 17, 2002)*

It is the policy of San Bernardino LAFCO that special district representatives and alternate should represent districts located in the San Bernardino Valley area, the desert area, and the mountain area. Inasmuch as possible, they should not represent agencies that provide like service, (i.e., they should represent fire protection service, water service, sewer service, cemetery service, etc.). They shall be chosen as provided by the provisions within Government Code Section 56000 et seq.

3. **ALTERNATIVE FUNDING FORMULA** *(Adopted by Special District Vote July 2002; Amended by Special District Vote March 2, 2010)*

Pursuant to authority provided by Government Code Section 56381, the Independent Special Districts, by majority vote, have determined an Alternative Funding Formula to the Independent Special Districts' mandatory share of the LAFCO net operating costs as follows:

- A. Healthcare (Hospital) Districts shall be limited to payment of \$1,500 regardless of Total Revenue.
- B. Those districts with Total Revenue of more than \$50,000,000 shall pay \$30,000.
- C. Those districts with Total Revenue of between \$20,000,000 to \$50,000,000 shall pay \$20,000.
- D. Those districts with Total Revenue of between \$5,000,000 to

\$20,000,000 shall pay \$10,000.

- E. Those districts with Total Revenue of between \$2,000,000 to \$5,000,000 shall contribute an amount not to exceed \$5,000.
- F. Those districts with Total Revenue of less than \$2,000,000 shall be apportioned an amount to be determined by the ratio of each district's Total Revenue as compared to the Total Revenues whose share does not exceed \$5,000.

4. **CONVERSION TO ALL MAIL BALLOTING FOR SPECIAL DISTRICT SELECTION COMMITTEE BUSINESS** *(Adopted by Special District Vote April 2008)*

The business of the Special District Selection Committee shall be routinely conducted by mail. The procedures for such processing are outlined in Government Code Section 56332(c)(1).

**LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

215 North "D" Street, Suite 204, San Bernardino, CA 92415-0490
(909) 383-9900 • Fax (909) 383-9901
E-mail: lafco@lafco.sbcounty.gov
www.sbclafco.org

DATE: MARCH 17, 2016

FROM: *jd* REBECCA LOWERY, Clerk to the Commission

**TO: PRESIDENTS OF THE BOARDS OF DIRECTOR OF THE
INDEPENDENT SPECIAL DISTRICTS IN SAN BERNARDINO COUNTY**

**SUBJECT: NOMINATIONS FOR THE POSITION OF REGULAR SPECIAL
DISTRICT MEMBER – LOCAL AGENCY FORMATION COMMISSION**

Attached is a copy of the letter of interest submitted by the regular member incumbent Kimberly Cox. The submission of this letter of interest does not constitute a nomination.

Please contact me at 909.388.0484 if you have any questions or need any additional information.

rl

✓
3/10/16
Rebecca



Mojave Water Agency

13846 Conference Center Drive ♦ Apple Valley, California 92307
Phone (760) 946-7000 ♦ Fax (760) 240-2642 ♦ www.mojavewater.org

March 1, 2016

Dear Special District Members:

My name is Kimberly Cox and I have been honored to represent Special Districts as the Regular Member on the San Bernardino County Local Agency Formation Commission for 12 years. This is a unique area of service that I have thoroughly enjoyed and one that I would be pleased to continue.

I would appreciate your nomination and continued support for this position. My background includes more than 17 years of experience in the public works, water and wastewater field. As the General Manager of a Community Services District (CSD) I have extensive knowledge of issues faced by special districts throughout the county. In addition I have a Master's Degree in Public Administration and have been an elected official on the Mojave Water Agency Board of Directors for more than twelve years, and have served as the first General Manager of the Helendale Community Services District for over nine years.

Please contact me if you have any questions regarding this letter of interest for continued service on LAFCO.

Thank you for your consideration.

Kind regards,

Kimberly Cox
Vice-President
Mojave Water Agency Board of Directors