

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE  
VILLAGE WATER DISTRICT**

**June 20, 2023**

CALL TO ORDER AND FLAG SALUTE: President Cory Hubbell called the Adjourned Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:01 pm, on Tuesday, June 20, 2023.

ROLL CALL: Present were President Cory Hubbell, Vice President William Barrera, Directors Steve Farrell, Leslie Brister and Kenneth Stone.

Staff members present were Attorney Ronald Van Blarcom, Office Manager Josselyn Quine, Operations Manager David Sale and General Manager Thomas Weddle.

Public in attendance is Amit Sharma with AquaTrax and Sherri Fairbanks.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the May 2023 Regular Board Meeting. On a motion by Director Stone and a second by Director Barrera, the minutes for the May 16, 2023, meeting were approved as corrected with the following roll call vote:

AYES: Directors Barrera, Farrell, Hubbell, and Stone.

NOES: None.

ABSENT: Director Brister.

ABSTAINED: None.

CASH DISBURSEMENTS:

The Board reviewed and discussed the cash disbursements for the month of May 2023.

On a motion by Director Farrell and a second by Director Barrera, the cash disbursements for the month of May 2023, were approved with the following roll call vote:

AYES: Directors Barrera, Farrell, Hubbell, and Stone.

NOES: None.

ABSENT: Director Brister.

ABSTAINED: None.

PUBLIC COMMENTS: Sherri Fairbanks raised a few questions regarding COLA and solar panels as well as invite us to the August meeting at Crestline Sanitation District. With the recent approval of a 5% increase for COLA (Cost of Living Adjustment), Sherri Fairbanks was curious about how the District implements this increase and how frequently it is changed. The District will present a COLA increase to the Board annually. Recently General Manager Weddle had Utility Cost Management look over our Edison statements to see if there was room for any improvements; none were found. Solar panels would be costly for the District and some of our sites would not receive enough sun to justify the cost.

CONSIDER SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA)  
BOARD OF DIRECTORS ELECTION BALLOT.

The Board reviewed and discussed which three (3) of the four (4) qualified candidates they would like to nominate for a seat on the Special District Risk Management Authority's Board of Directors for 2024. On a motion by Director Farrell and a second by Director Brister, the Board approved the nomination of three (3) candidates with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

REVIEW OF UNCOLLECTIBLE ACCOUNTS - 2017.

The Board reviewed and discussed the uncollectible accounts from 2017. Director Brister had questions on what was considered to be an abandoned account. No communications or payments have been made to the account in 5 years or more are considered to be abandoned.

On a motion by Director Stone and a second by Director Barrera, the Board approved the write offs from 2017 with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

AQUATRAX PRESENTATION.

Amit Sharma attended this meeting to show the Board the administration side of AquaTrax. This platform gathers information from AclaraOne and creates more accurate and detailed reports on how our water is being used, either metered consumption or water losses. With this platform we are able to notify customers of maintenance within their area, sending emails to those customers being affected. The total cost to have admin access for 3 years is \$38,600. The cost includes an \$8,000 implementation charge, \$9,000 each year for the software, and \$3,600 for cloud storage.

MANAGER'S REPORT:

1. Update on District Projects:

Dave Sale reported that the District received the new skid steer from RDO at \$10,000 less than previously quoted. He reported that Sam Crum washed and scrubbed Felsen. This would be the last time Felsen would be cleaned before having to add a plastic casing. Felsen was also upgraded to 240 volts to allow for the use of the Electra motor more efficiently. It was reported that the motor from Cypress has been placed in Electra. Following the chlorine residual results, Electra will be placed online. After testing the High Tide telemetry at the pioneer pumphouse, it was concluded that the system would benefit the district for monitoring and will be placed throughout the District. Manager Sale reported that the District was able to save 20% on the entire purchase with a total cost of \$44,472. All of the flushing needed for the next 6 months has been completed. Bidodoo Auctions sold the track sprayer trailer for \$1,026, the vibratory roller for \$2,247, and the towable street broom for \$3,062.

2. Monthly Financial and Investment Reports:

The Board reviewed the monthly financial and investment reports showing total accrued interest of \$15,633.33 through the end of June.

3. Monthly Water Production Reports:

The Board reviewed the System Report that includes the amount of water in storage, and the amount of water produced and purchased for the month of May 2023. The District showed less usage of 200,000 cubic feet from the same month 2 years earlier.

4. CSDA:

Manager Weddle informed the Board that he would be attending the CSDA Conference August 28-31.

DIRECTOR'S REPORTS:

The Directors had nothing to report.

REQUESTS FOR FUTURE AGENDA ITEMS:

None

EXECUTIVE SESSION: The Board entered into executive session at 5:49 pm to discuss the following item:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Allstate Northbrook Indemnity Company v. Crestline Village Water District (San Bernardino County Superior Court, Case No. CIV SB 2302452)

Executive Session ended and regular session resumed at 5:54 pm. There was not a reportable Board action taken.

As there was no further business to discuss, the meeting was adjourned at 5:55pm. The next meeting is scheduled for Tuesday, June 20, 2023. This meeting will be held in person at the District office.