

**MINUTES OF THE ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**APRIL 24, 2018**

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, April 24, 2018, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone and Robert Kinzel.

Absent was Director Darel V. Davis.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Kinzel, the Board that was present unanimously approved the minutes of the Regular Meeting of March 20, 2018 as corrected.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of March 2018. On a motion by Director Farrell and a second by Director Kinzel the cash disbursements for the month of March 2018 were unanimously approved by those Directors present.

PUBLIC COMMENTS: None.

CONSIDER BALLOT FOR LOCAL AGENCY FORMATION COMMISSION (LAFCO) FOR REGULAR SPECIAL DISTRICT MEMBER: The Board considered the LAFCO Ballot for Regular Special District Member. On a motion by Director Farrell and a second by Director Kinzel the Board present unanimously voted to cast their ballot for incumbent James Curatalo.

REVIEW CASH BUDGET FOR FISCAL YEAR 2018/19: Manager Clanin explained to the Board the overall budget is very similar to the preliminary draft budget that was presented at the March 2018 board meeting. There was general discussion on budget items, in particular the purchase of a new backhoe and an additional service truck.

On a motion by Director Stone and a second by Director Farrell, the Board present unanimously approved the cash budget as presented for the fiscal year 2018-2019.

ADOPT RESOLUTION NO. 444, ESTABLISHING WATER AVAILABILITY ASSESSMENT FOR FISCAL YEAR 2018/19: Manager Clanin discussed the proposed resolution with the Board. There is no change in the amounts of the proposed assessments from prior years. Director Bracher led a discussion on the possibility of

raising the assessment amount in future years. Staff will research this item for next year.

On a motion by Director Stone and a second by Director Farrell, the Board adopted Resolution No. 444, establishing the water availability assessment for fiscal year 2018-19 at Thirty Dollars (\$30.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all unimproved property, or Fifteen Dollars (\$15.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all improved property within the District, on the following roll call vote:

AYES:	Directors Bracher, Farrell, Kinzel and Stone.
NOES:	None
ABSENT:	Director Davis
ABSTAINED:	None

REVIEW UNCOLLECTABLE ACCOUNTS FROM 2012: Office Manager Davis discussed with the Board the accounts that have balances older than five years. Staff requested the Board write off the balances for 33 closed accounts totaling \$447.36 and the balances for 3 abandoned accounts totaling \$3,585.40. The total amount of \$4,032.76 represents less than approximately 0.001672% of the water sales in 2012. The amount written off last year was \$3,945.75 which was 0.0016% of the water sales in 2011.

On a motion by Director Stone and a second by Director Farrell, the Board present unanimously approved writing off the unpaid balances of \$4,032.76 from 2012.

MANAGER'S REPORT/PROJECT UPDATE: Manager Clanin reported the District has received sample results for the Electra Well. Gross Alpha and Uranium in the water was detected and is higher than the State of California allows. Electrical service is now being installed to facilitate flushing in the hopes of reducing the Gross Alpha and Uranium to an acceptable level.

Manager Clanin reported Staff is working with a Tyler Technologies Engineer to configure the legacy software files to the Tyler Incode file format.

The District's Hazard Mitigation Plan has been approved by the State of California Hazard Mitigation Office and is now under final review by the Federal Emergency Management Agency.

Manager Clanin reported the Lakeview Main Replacement Project is moving forward. Field Staff has installed the tie-in connection at both locations on Lakeview Drive. New relocated water meter locations have been marked for the property owners and site preparations have begun.

DIRECTOR'S REPORTS: Director Kinzel asked if anyone had seen the four page brochure distributed by Lake Arrowhead Community Services District and had Crestline Village ever considered doing something similar. Director Farrell would like something

like this brochure put on the District's website, as well as other items like the District's distribution system, tanks and current projects.

As there was no further business to discuss, the meeting was adjourned at 04:13 pm.

NEXT SCHEDULED BOARD MEETING: The next scheduled meeting has been adjourned to Thursday, May 17, 2018 at 3:00 pm.