

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**SEPTEMBER 17, 2019**

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, September 17, 2019, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Kenneth Stone and Leslie Brister.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

Absent were Directors Farrell and Kinzel.

Also attending was Zev Blumenfeld of the Mountain News.

MINUTES OF PREVIOUS MEETING: On a motion by Director Brister and a second by Director Stone, the minutes of the Regular Meeting of August 20, 2019 were approved as written on the following vote:

AYES: Directors Stone, Brister and Bracher.  
NOES: None.  
ABSENT: Directors Kinzel and Farrell.  
ABSTAINED: None.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of August 2019. On a motion by Director Stone and a second by Director Brister the cash disbursements for the month of August 2019 were approved on the following vote:

AYES: Directors Stone, Brister and Bracher.  
NOES: None.  
ABSENT: Directors Kinzel and Farrell.  
ABSTAINED: None.

PUBLIC COMMENTS: Zev Blumenfeld of the Mountain News introduced himself as a reporter for the newspaper.

CONSIDER HEALTH BENEFIT PREMIUMS AND ADJUSTMENT TO MAXIMUM MONTHLY HEALTH BENEFIT: Office Manager Davis reviewed with the Board the ACWA Health Benefit premiums going into effect January 1, 2020. The average health premium will increase an average of 3.49%. On a motion by Director Brister and a

second by Director Stone, a 1.75% increase in the maximum monthly health benefits paid by the District, effective January 1, 2020, was approved on the following vote:

AYES: Directors Stone, Brister and Bracher.  
NOES: None.  
ABSENT: Directors Kinzel and Farrell.  
ABSTAINED: None.

The maximum monthly health benefit will increase from \$1,538 per month per employee to \$1,565 at a total annual cost to the District of approximately \$4,248.

RESCIND RESOLUTION NO. 450; ENTERING INTO A MERCHANT AGREEMENT WITH UNION BANK:

In March 2019 the Board authorized the General Manager to enter into a merchant agreement with Union Bank for the purpose of facilitating online and ACH payments. Subsequently the Board approved Resolution 456 entering into a merchant agreement with OpenEdge for the purpose of facilitating online and ACH payments making the agreement with Union Bank no longer necessary. On a motion by Director Brister and a second by Director Stone the Board approved rescinding Resolution No. 450 on the following vote:

AYES: Directors Stone, Brister and Bracher.  
NOES: None.  
ABSENT: Directors Kinzel and Farrell.  
ABSTAINED: None.

CONSIDER RESCHEDULING THE OCTOBER 15, 2019 BOARD MEETING TO OCTOBER 22, 2019:

On a motion by Director Stone and a second by Director Brister the Board approved rescheduling the October board meeting to October 22, 2019 on the following vote:

AYES: Directors Stone, Brister and Bracher.  
NOES: None.  
ABSENT: Directors Kinzel and Farrell.  
ABSTAINED: None.

MANAGER'S REPORT: Manager Clanin reported the billing system upgrade with Tyler Technologies is complete. Credit card and online payments are available and working with a total of 129 customers participating to date.

Manager Clanin reported the final phase of the office update is set to be completed in the next two weeks which includes resurfacing the remaining counters, tables and desks.

Manager Clanin informed the Board he has heard there may be a potential rate increase coming from Crestline-Lake Arrowhead Water Agency.

Director Stone requested an update on the Electra Well, the sale of the asphalt roller and the monthly consumption report. Manager Clanin reported the Electra Well still has

a high concentration of gross alphas and staff continues to look for a financially reasonable solution. The surplus equipment (asphalt roller) has been placed for sale at an auction house online site. Office Manager Davis reported the office is working with Tyler Technologies to provide the District with accurate consumption information to be used in the monthly report.

DIRECTOR'S REPORTS: None.

As there was no further business to discuss, the meeting was adjourned at 3:40 pm.

The next meeting has been adjourned to Tuesday, October 22, 2019 at 3:00 pm.