



## *Memo*

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To: Board of Directors  
From: Josselyn Quine  
Date: April 8, 2025  
Subject: Uncollectible Accounts From 2019

The auditor has requested that the District write off accounts with balances that are more than 5 years old.

This year, we are recommending that the Board authorize us to write off a total of **\$7,437.92**. This amount is comprised of the following accounts:

- 0 Inactive Accounts with Credit Balances Under \$25.00: \$ (0.00)
- 12 Inactive Accounts with Balances from 2019: \$ 3,384.32
- 2 Abandoned Account from 2019: \$ 4,053.60

A listing of the individual accounts to be written off is attached.

The amount to be written off represents approximately 0.0030% of the water sales in 2017. There were no accounts to be written off last year.

