

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

NOVEMBER 17, 2015

CALL TO ORDER AND FLAG SALUTE: President Davis called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, November 17, 2015, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Darel Davis, Directors Alan Clanin, Steven Farrell, Kenneth Stone and Connie Bracher.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: Director Bracher requested that corrections made to draft minutes be stated in the next meeting minutes. There was general discussion regarding this request.

On a motion by Director Clanin and a second by Director Farrell, the minutes of the Regular Meeting of October 20, 2015 were unanimously approved as corrected, to include the attendance of Director Davis at the Joint MAC Meeting held at Rim of the World High School on October 14, 2015. This reference is made in the section titled "Reports on Meetings Regarding Potential Mountain Communities Incorporation".

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of October 2015. On a motion by Director Farrell and a second by Director Stone the cash disbursements for the month of October 2015 were unanimously approved.

PUBLIC COMMENTS: None.

REPORT ON ZURICH II AND ZURICH III TANK PROJECTS: Manager Drew reported that today the District received the Amended Permit including the Zurich III tank from the State Water Resource Control Board. This allows the Zurich III tank to be put into service. The Zurich II tank will now be drained and the one year warranty inspection will be scheduled.

REPORT ON VALLE AND ELECTRA WELL PROJECTS: Manager Drew reported the Notice of Exemption for both wells has been signed and filed with the San Bernardino County Clerk. The District is currently in a thirty five day waiting period.

CONSIDER RESOLUTION ADOPTING CHANGES TO ON-CALL PROCEDURES: Manager Drew reviewed with the Board the proposed changes to the Personnel Manual On-call Policy and Resolution No. 425. Adoption of Resolution No. 425 would reinstate Second On-call and allow First On-call to take a District vehicle home provided the employee lives within a three mile radius of the intersection of Lake Drive and Lake

Gregory Drive in Crestline. It is proposed that Second On-call be paid \$30.00 per day. Reinstating the Second On-call position will increase the District's operating costs by approximately \$10,920 per year.

On a motion by Director Stone and a Second by Director Clanin the Board unanimously approved Resolution No. 425, updating the District's Personnel Manual and Repealing all Prior Versions on the following roll call vote:

AYES: Directors Davis, Clanin, Farrell, Stone and Bracher.
NOES: None.
ABSENT: None
ABSTAINED: None

REVIEW DISTRICT'S DEPRECIATION SCHEDULE, AGE AND COST: Manager Drew reviewed the Depreciation Schedule, Age and Cost List of 4/30/15 with the Board. He reminded the Board that this is an accounting tool and not a replacement schedule. There was general discussion regarding some of the items on the list.

REPORT ON OBTAINING DISTRICT GRANTS: Director Farrell has not had an opportunity to follow up on this item. No action was taken.

DISCUSS TRANSITION OPTIONS FOR GENERAL MANAGER: There was discussion regarding the direction the Board would like to take in hiring someone to transition into the General Manager position when Manager Drew retires. The Board agreed they would like to see someone with strong managerial skills, lives locally and wishes to stay connected with the community. The Board would like to see someone hired to fill a role that is currently missing, not necessarily to fill a transition position. The Board requested a Job Description be brought back to them next month.

MANAGER'S REPORT: Manager Drew reported the District Weather Station is now reporting properly to the District website.

Manager Drew notified the Board that a high speed chase ended in the District parking lot a few weeks ago. The suspect exited the vehicle with the car still running, causing damage to an employee's vehicle.

DIRECTORS' REPORTS: Director Farrell reported that a developer has purchased 45 acres of land at the border of Cedarpines Park and Crestline. The developer has approached Crestline-Lake Arrowhead Water Agency (CLAWA) about water. Cedarpines Mutual Water will not serve water to the development and CLAWA currently has a building moratorium. Manager Drew reminded the Board that CLAWA should be referring the developer to the District as the property is within the Districts Sphere of Influence.

Director Farrell stated there is an Urban Water Management Plan Workshop in Chino on December 2, 2015. Unfortunately this is at the same time as the ACWA/JPIA Conference in Indian Wells, CA. Engineer Franz said he would not be attending the Workshop, but Webb and Associates will have representatives at the Workshop.

Director Davis asked that some of the colors in the water production reports be changed so there is a greater contrast in color.

As there was no further business to discuss, the meeting was adjourned at 4:40 pm.

The next meeting is scheduled for Tuesday, December 15, 2015 at 3:00 pm.