

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE  
VILLAGE WATER DISTRICT**

**November 18, 2025**

CALL TO ORDER AND FLAG SALUTE: President Steve Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:05 pm, on Tuesday, October 14, 2025.

ROLL CALL: Present were President Steve Farrell, Directors Kenneth Stone, Cory Hubbell, and Leslie Brister.

Staff members present were Serviceman Mike Casas, General Manager Thomas Weddle, Office Manager Josselyn Quine, and District Counsel Ronald Van Blarcom.

Public in attendance: Nicholas Rosas with WEBB.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the October 2025 Regular Board Meeting. After general discussion and on a motion by Director Brister, and seconded by Director Hubbell, the minutes for the October 14, 2025, meeting were approved with the following vote:

AYES: Directors Hubbell, Stone, Brister and Farrell.

NOES: None.

ABSENT: Director Barrera.

ABSTAINED: None.

CASH DISBURSEMENTS:

There was general discussion about the cash disbursements. On a motion by Director Brister, and seconded by Director Hubbell, the cash disbursements for October 2025 were approved with the following vote:

AYES: Directors Hubbell, Stone, Brister and Farrell.

NOES: None.

ABSENT: Director Barrera.

ABSTAINED: None.

MONTHLY FINANCIALS:

The Board reviewed and discussed the monthly financials for October 2025.

PUBLIC COMMENTS:

None.

REGULAR SESSION:

## REVIEW RATE STUDY WITH WEBB:

Nicholas Rosas with Webb attended this meeting to present a rate study we have been working on with the Board. Nicholas presented projected revenues based on a 1-tier rate structure with increasing rates over the next 5 years. He provided a few of the scenarios with different monthly set costs, consumption costs and percentage increases over the 5 years showing the difference in revenues. During review, Director Farrell suggested a few edits. A few key items Director Farrell would like to see are scenarios where the lowest average consumption starts at 300 cubic feet rather than zero, slightly higher set costs spread across all connection sizes, rather than dramatic increases to larger metered accounts, and a comparison to other local water companies. There will be follow-up meetings to finalize a draft rate study to present to the Board and the public.

## REVIEW AGREEMENT WITH RONALD VAN BLARCOM FOR GENERAL COUNSEL SERVICES:

Annually, the District reviews the agreement. On a motion by Director Stone and a second by Director Hubbell, the Board renewed the contract with Legal Counsel for 2026:

AYES: Directors Hubbell, Brister and Farrell.

NOES: None.

ABSENT: Director Barrera.

ABSTAINED: None.

## CONSIDER DECLARING GEHL PAVER WITH TRAILER AS SUPPLUS EQUIPMENT

Staff would like to declare the Gehl Paver with Trailer as surplus equipment. After researching the value of this equipment, it was determined the 2 items together are worth \$20,000. Work was performed on the Brookside Tank Road equating to \$16,800. Bonafide Earthworks, who repaired Brookside Road, has expressed interest in trading the equipment for the work he did for us. The difference of \$3,200 will be kept as a credit with Bonafide Earthworks for future projects. On a motion by Director Brister and a second by Director Stone, declaring the Gehl Paver with Trailer as surplus was approved with the following roll call vote:

AYES: Directors Hubbell, Stone, Brister and Farrell.

NOES: None.

ABSENT: Director Barrera.

ABSTAINED: None.

## MANAGER'S REPORT.

### **Field Manager**

VVPMWC meter reads went well. We can read AMR with the belt clip receiver. It took us about 15 minutes to complete the route. We are still getting the AMI ready and operational. The Neptune 360 platform is easy to use, and customer service has been great.

Brookside tank road is finished for this year. The two spots where the road was failing have been shored up and repaired. We still have a little more work to do there, but it can wait till next summer now.

Flushing has begun again for our biannual program.

Our Asphalt list has been caught up on so that we are ready for winter.

## **General Manager**

**Per Capita Usage** The established per capita usage in California for 2020 was 55 gpcd. This is set to decrease every 5 years with 2025 at 47gpcd.

**Legislative update** With the Government now open, the EPA is looking to assist agencies with initial design and help with project. The EPA's Water Technical Assistance program is designed to help water agencies get projects "funding-ready" by providing expert support with planning, assessments, compliance, and technical problem-solving. To decide whether they can assist, the EPA looks for a well-defined water system challenge such as aging infrastructure, regulatory compliance issues, contamination concerns, or gaps in technical or managerial capacity and whether outside expertise would meaningfully move the project forward. In short, if a project clearly identifies the problem, the outcome the agency needs, and how EPA assistance would help bridge that gap, the EPA considers it a viable fit. The crossing that we can no longer use at the bridge by Sanitation would be a perfect candidate for this.

## EXECUTIVE SESSION:

The Board went into closed session at 5:16 for Manager Weddle's yearly review. With Director Barrera not in attendance, it was decided to postpone his review until all Directors are able to attend in January. Closed session ended at 5:23 pm.

## **DIRECTORS' REPORTS:**

1. Director's Reports: None
2. Requests for Future Agenda Items: None.
3. Staff Items: None.

As there was no further business to discuss, the meeting was adjourned at 5:24 pm. The next meeting date is January 13, 2025. This meeting will be held in person at the District office at 3pm.