

**MINUTES OF THE ADJOURNED REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

DECEMBER 5, 2017

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Adjourned Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, December 5, 2017, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone, Robert Kinzel and Darel Davis.

Staff members present were General Manager Alan Clanin, Attorney Ronald Van Blarcom, Engineer Wally Franz, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Kinzel and a second by Director Davis, the minutes of the Regular Meeting of October 17, 2017 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the months of October and November 2017. On a motion by Director Davis and a second by Director Farrell the cash disbursements for the month of October 2017 were unanimously approved. On a motion by Director Stone and a second by Director Davis the cash disbursements for the month of November 2017 were unanimously approved.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION: None

REORGANIZATION OF BOARD OF DIRECTORS AND DISTRICT STAFF: President Bracher opened discussion for consideration of the reorganization of the Board of Directors and Staff.

On a motion from Director Stone and a second by Director Kinzel, the Board voted unanimously to appoint General Manager Alan E. Clanin as Secretary to the Board and as the ACWA/JPIA Alternate. The current Board and Staff positions are as follows:

President of the Board: Connie S. Bracher
Vice President of the Board: Robert Kinzel
General Manager and Secretary to the Board: Alan E. Clanin
General Counsel: Ronald Van Blarcom
District Engineers: Albert A. Webb & Associates
District Auditor: Scott Manno; Rogers, Anderson, Malody and Scott
Acting Secretary in the Absence of the Secretary: Larrie Ann Davis
ACWA/JPIA Director: Steven C. Farrell
ACWA/JPIA Alternate: Alan E. Clanin

ADOPT RESOLUTION NO. 441, LOCAL AGENCY INVESTMENT FUND SIGNATURE

AUTHORITY: Manager Clanin reviewed the proposed change in authorized signers with the Board. Karl Drew needs to be removed as an authorized signer (due to retirement) and replaced with the new General Manager, Alan E. Clanin. On a motion by Director Kinzel and a second by Director Davis, the Board adopted Resolution No. 441 on the following roll call vote:

AYES: Directors Stone, Kinzel, Davis, Farrell and Bracher.
NOES: None
ABSENT: None
ABSTAINED: None

ADOPT RESOLUTION NO. 442, CALIFORNIA BANK AND TRUST SIGNATURE

CARDS: Manager Clanin reviewed the proposed change with the Board. Karl Drew needs to be removed as an authorized signer (due to retirement) and replaced with the new General Manager, Alan E. Clanin. On a motion by Director Stone and a second by Director Davis, the Board adopted Resolution No. 442 on the following roll call vote:

AYES: Directors Stone, Kinzel, Davis, Farrell and Bracher.
NOES: None
ABSENT: None
ABSTAINED: None

ADOPT RESOLUTION NO. 443, ARROWHED CREDIT UNION SIGNATURE CARDS:

Manager Clanin reviewed the proposed change with the Board. Karl Drew needs to be removed as an authorized signer (due to retirement) and replaced with the new General Manager, Alan E. Clanin. On a motion by Director Stone and a second by Director Farrell, the Board adopted Resolution No. 443 on the following roll call vote:

AYES: Directors Stone, Kinzel, Davis, Farrell and Bracher.
NOES: None
ABSENT: None
ABSTAINED: None

REVIEW AND CONSIDER SPENDING LIMITS POLICY FOR GENERAL MANAGER

AND STAFF: The Districts current Spending Limit Policy was reviewed with the Board. After Board discussion and a motion by Director Kinzel and a second by Director Davis the Board unanimously approved to leave the current Spending Limit Policy unchanged.

UPDATE OF LAKE GREGORY REGIONAL PARKS: Manager Clanin reported that there has been no further contact from public groups regarding Lake Gregory Regional Park. Director Kinzel reported that Rim of the World Recreation and Park District is no longer in negotiation with the County of San Bernardino for the purchase of Lake Gregory Regional Park.

DISCUSS CORRESPONDENCE FROM VALLEY VIEW MUTUAL WATER: Manager Clanin reported the District has been approached by Valley View Mutual Water Company (VVMWC) to see if there was any interest by the District in acquiring

VVMWC. VVMWC currently has a little over 200 services and must now report to the State of California Water Resources Control Board. VVMWC no longer has the resources to repair leaks and provide system maintenance. VVMWC is currently in litigation and will be for approximately 18 months. Director Davis reported VVMWC has only one serviceable tank and their wells are high in nitrates. No action was taken.

CONSIDER PURCHASE OF 2018 FORD F-250 4X4 SUPER CAB WITH UTILITY BED:

Manager Clanin provided the Board with a proposal from Fairview Ford for the purchase of a 2018 Ford F-250, 4x4 Super Cab with Utility Bed. The District has \$55,000 in the 2017-2018 fiscal year budget for this vehicle. Supervisor Wood requested bids from other dealerships; however Fairview Ford is the only dealer to respond and in the past has typically always been low bidder.

On a motion by Director Stone and a second by Director Davis, the Board unanimously approved the purchase from Fairview Ford of a 2018, 6.2 L EFI V8 Gasoline Powered Ford F250 Super Cab, 4x4, XL Trim, with Utility Body in the amount of \$38,257.85.

CONSIDER BALLOT AMENDING BYLAWS OF THE CALIFORNIA WATER

EFFICIENCY PARTNERSHIP: Attorney Van Blarcom provided a history of the original California Urban Water Conservation Council, why the District became a member and the benefits of membership. On a motion by Director Farrell and a second by Director Davis the Board approved the Adoption of the California Water Efficiency Partnership Bylaws Amendments of November 2017 by the following vote:

AYES: Directors Kinzel, Davis, Farrell and Bracher.
NOES: Director Stone.
ABSENT: None
ABSTAINED: None

DISCUSS POSSIBLE PARTICIPATION IN THE CREST FOREST COMMUNITIES COUNTYWIDE PLAN: No action was taken.

REPORT ON ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS MEETING, SEPTEMBER 18, 2017 AT THE GRILL, TWIN PEAKS, CA: Director Farrell provided an oral report of this event. There was general discussion among the Board.

CONSIDER POST RETIREMENT EMPLOYMENT AGREEMENT FOR RETIRED

GENERAL MANAGER: Manager Clanin reported that under CalPERS regulation any work Karl Drew did for the District would be done as an independent contractor. A contract has been sent to CalPERS for approval. There was general discussion on the possible role of Mr. Drew as an independent contractor. No action was taken.

MANAGER'S REPORT: Manager Clanin provided an update on District projects. Manager Clanin is looking at long term Information Technology solutions. At this point costs look to be about \$1,000 per month.

Manager Clanin has contacted the State Water Resource Control Board to obtain the necessary permits for the Electra Well.

Manager Clanin reported the Miox chlorine generators have been installed and are now making chlorine.

DIRECTOR'S REPORTS: Director Bracher thanked everyone for their concern and help since the death of her husband Michael.

Director Kinzel complimented Staff on the retirement dinner given for Karl Drew.

FUTURE AGENDA ITEMS: Director Bracher would like an update on the status of District I Pads.

As there was no further business to discuss, the meeting was adjourned at 4:40 pm. The next meeting is scheduled for Tuesday, January 16, 2018 at 3:00 pm.