

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

OCTOBER 20, 2020

CALL TO ORDER AND FLAG SALUTE: President Bracher-Griffin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:03 pm., on Tuesday, October 20, 2020, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher-Griffin, Directors Kenneth Stone, and Leslie Brister. Director Kinzel's position was vacated due to his untimely death on September 17, 2020.

Staff members present were General Manager Alan E. Clanin, Assistant Manager Jordan W. Dietz, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

Also present was Carol Kinzel, Andy Kinzel and Cory Hubbell.

Director Steven Farrell joined the meeting via Zoom at 3:20 pm.

MINUTES OF PREVIOUS MEETING: On a motion by Director Brister and a second by Director Stone, the Board approved the minutes of the Regular Meeting of September 15, 2020 as written on the following roll call vote:

AYES: Directors Bracher-Griffin, Brister and Stone.
NOES: None.
ABSENT: Director Farrell
ABSTAINED: None.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of September 2020. On a motion by Director Stone and a second by Director Brister the cash disbursements for the month of September 2020 were approved on the following roll call vote:

AYES: Directors Bracher-Griffin, Brister and Stone.
NOES: None.
ABSENT: Director Farrell.
ABSTAINED: None.

PUBLIC COMMENTS: None.

ADOPT RESOLUTION 462, IN RECOGNITION OF SERVICE TO DISTRICT, BOB KINZEL: On motion by Director Farrell and a second by Director Brister the Board adopted Resolution No. 462 recognizing Bob Kinzel for his service to the District on the following roll call vote:

AYES: Directors Bracher-Griffin, Brister, Stone and Farrell.
NOES: None.
ABSENT: None
ABSTAINED: None.

ADOPT RESOLUTION 463, IN RECOGNITION OF SERVICE TO DISTRICT, ALAN E. CLANIN: On a motion by Director Farrell and a second by Director Brister the Board adopted Resolution No. 463 recognizing Alan E. Clanin for his service to the District on the following roll call vote:

AYES: Directors Bracher-Griffin, Brister, Stone and Farrell.
NOES: None.
ABSENT: None
ABSTAINED: None.

The Board took a short break to present the framed resolutions to Bob Kinzel's wife, Carol and to General Manager Alan E. Clanin. Manager Clanin was also presented with a plaque from the Board and a proclamation from San Bernardino County Board of Supervisors. Staff was invited to the presentation and refreshments were served.

DISCUSS BOARD VACANCY: With the untimely death of Director Kinzel there is now a vacancy on the Board. The Board has sixty days to appoint someone to the vacated position. Manager Clanin notified the Board that he has posted the vacancy in the necessary public locations with a deadline of November 4, 2020 to submit a letter of interest. At this point there has been one letter of interest from Corey Hubbell.

Mr. Hubbell introduced himself to the Board. He has been on the mountain since 2011, is married and has two boys. In 2012 he joined Crestline Sanitation District.

Manager Clanin invited Mr. Hubbell to the adjourned regular on November 10, 2020 for a more formal interview with the Board.

REORGANIZATION OF BOARD: President Bracher-Griffin opened discussion for consideration of the reorganization of the Board of Directors.

On a motion by Director Stone and a second by Director Brister the Board voted for Steven Farrell to be appointed as Vice President of the Board on the following roll call vote:

AYES: Directors Bracher-Griffin, Brister, Stone and Farrell.
NOES: None.
ABSENT: None
ABSTAINED: None.

CONSIDER APPROVAL OF REPLACEMENT VEHICLE: Assistant Manager Dietz reviewed with the Board, the District's current vehicle need. Following is a summary of the bids received. The bids include sales tax.

	Fairview Ford	Moss Dodge	Crest Chevrolet
2021 Gasoline powered, 4x4, ½ Ton Truck with Service Body	\$44,184.10	\$44,842.28	No Response to Request

Staff recommended that the District accept Fairview Ford's quote and proceed with the purchase of a 2021, Ford F150 Super Cab with Gasoline Powered 3.5 L V6, 4x4, XL Trim, with Utility Body for \$44,184.10. The District has \$40,000 in the 2020-2021 budget for the purchase of this vehicle.

On a motion by Director Stone and a second by Director Farrell the Board approved the purchase of the 2021 Ford F150 from Fairview Ford at a total cost of \$44,184.10 on the following roll call vote:

AYES: Directors Bracher-Griffin, Brister, Stone and Farrell.
 NOES: None.
 ABSENT: None
 ABSTAINED: None.

REPORT ON PROGRESS OF ELECTRA WELL: Assistant Manager Dietz provided the Board with an updated and finalized quote from AdEdge Technologies for the delivery and installation of the removal system, minus taxes. The District is waiting for AdEdge Technologies to provide the per-vessel replacement cost so that staff may calculate the buy-back and ongoing expenses of the well versus the cost of imported water.

Director Farrell suggested the District obtain customer references from AdEdge.

EXECUTIVE SESSION: The Board entered into executive session at 4:10 p.m. to discuss the following items:

1. WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6
 Agency Designated Representative: Ronald Van Blarcom CONFERENCE
 Unrepresented Employee: Retiring General Manager.
2. PUBLIC EMPLOYEE APPOINTMENT: Title: General Manager.
 Pursuant to Government Code Section 54957.

The Board returned to regular session at 4:58 p.m. Attorney Van Blarcom reported there was no reportable action.

REGULAR SESSION – Continued

CONSIDER POST RETIREMENT EMPLOYMENT AGREEMENT FOR RETIRING

GENERAL MANAGER: Attorney Van Blarcom proposed the Board establish an agreement with Manager Clanin to be available to the District as needed. There would be no compensation provided but the agreement would indemnify Manager Clanin from wrongdoing. A 14 day termination clause is recommended. On a motion by Director Stone and a second by Director Farrell the board approved the Post Retirement Employment Agreement of General Manager Clanin effective November 8, 2020 on the following roll call vote:

AYES: Directors Bracher-Griffin, Brister, Stone and Farrell.

NOES: None.

ABSENT: None

ABSTAINED: None.

CONSIDER REORGANIZATION OF DISTRICT STAFF: Attorney Van Blarcom notified the Board a General Manager is required under County Water District Law. The District currently has an Assistant General Manager, Jordan W. Dietz and if the Board chooses could enter into a general form of contract with him. On a motion by Director Stone and a second by Director Farrell the Board entered into a contract with Jordan W. Dietz for the position of General Manager effective November 9, 2020 on the following roll call vote:

AYES: Directors Bracher-Griffin, Brister, Stone and Farrell.

NOES: None.

ABSENT: None

ABSTAINED: None

MANAGER'S REPORT/PROJECT UPDATE: Assistant Manager Dietz reported the District Office remains closed to walk in customers.

During the last week of September Manager Clanin and Assistant Manager Dietz completed the Annual Water Audit for the Department of Water Resources. The District improved their score by one point and passed validation by the District's in-house validator, Jeanene Weiss.

Manager Clanin provided an oral progress report on Assistant Manager Dietz, noting he is a wonderful "fit" with the District and has made great strides with staff.

Director Farrell requested an update on the Urban Water Management Plan. Assistant Manager Dietz stated he is well aware of the process and has read just about everything he has been able to obtain. The changes are expected to be very minor.

DIRECTOR'S REPORTS AND DISCUSSION: Director Farrell notified the Board of a credit the District has with ACWA which could be used towards the ACWA Virtual Fall Conference.

Director Brister requested an update on the consolidation of Valley View Park Mutual Water Company. Manager Clanin stated VVPMWC is no longer interested due to the costs involved to annex into the District.

The Registrar of Voters will notify San Bernardino County's Board of Supervisor Janice Rutherford of the two vacant Board positions left by Directors Griffin-Bracher and Brister. The Registrar will mail forms to the Board of Supervisors to complete for the appointment of two directors. The Board requested a personal note or letter be sent to the Board of Supervisors requesting Director Connie Bracher-Griffin and Director Leslie Brister be appointed. The current directors would continue to serve until noon on the first Friday of December or until new directors are appointed by the Board of Supervisors, whichever comes later.

Director Stone was appointed to the Board in lieu of election.

Manager Clanin thanked the Board for adjusting their schedule to accommodate candidate interviews on November 10, 2020.

As there was no further business to discuss, the meeting was adjourned at 5:25 pm.

The next meeting has been adjourned to Tuesday, November 10, 2020 at 3:00 pm.