

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

MARCH 15, 2016

CALL TO ORDER AND FLAG SALUTE: President Clanin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, March 15, 2016, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Alan Clanin, Directors Steven Farrell, Kenneth Stone and Connie Bracher.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

Absent was Director Darel Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Farrell and a second by Director Stone, the minutes of the Regular Meeting of February 16, 2016 were approved as corrected on the following vote:

AYES: Directors Clanin, Stone, Farrell and Bracher.
NOES: None.
ABSENT: Director Davis.
ABSTAINED: None

The word "be" was omitted from the last paragraph under the section titled "Manager's Report" and should be corrected to read, Manager Drew reminded the Board that his annual performance appraisal will **be** held at the March 15, 2016 Board Meeting.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of February 2016. On a motion by Director Farrell and a second by Director Stone the cash disbursements for the month of February 2016 were approved on the following vote:

AYES: Directors Clanin, Stone, Farrell and Bracher.
NOES: None.
ABSENT: Director Davis.
ABSTAINED: None

PUBLIC COMMENTS: None.

REPORT ON URBAN WATER MANAGEMENT ADHOC COMMITTEE MEETING: Manager Drew reported that he and the AdHoc committee consisting of Director Clanin and Director Farrell met with Engineer Franz and Autumn DeWoody of Albert Webb & Associate on February 26, 2016. The meeting went well and everyone involved has a

clear understanding of their roles. A Master Schedule was provided for the successful completion of the 2015 Urban Water Management Plan (UWMP) by August 16, 2016.

There was general discussion on the Department of Water Resources (DWR) recent decision that Crestline-Lake Arrowhead Water Agency need not prepare a 2015 UWMP. Director Farrell would like the District to send a formal request to DWR requesting a review of their decision. Engineer Franz is in the process of obtaining needed information from CLAWA even though CLAWA is not required to provide the information. Attorney Van Blarcom agreed that something in writing from CLAWA would be beneficial to the District. Attorney Van Blarcom suggested the District contact CLAWA directly requesting CLAWA to voluntarily provide the needed information before contacting DWR. Engineer Franz, President Clanin and Director Stone agreed with this approach.

REPORT ON COMMUNITY PLANS CONTINUUM WORKSHOP, MARCH 2, 2016; SENIOR CITIZENS' CENTER, CRESTLINE: Manager Drew attended the meeting as a representative of the District and provided a verbal report to the Board. Director Farrell and Field Supervisor Heryford also attended the workshop. There was general discussion regarding the workshop.

CONSIDER ATTENDANCE AT COMMUNITY PLANS CONTINUUM WORKSHOP, MARCH 30, 2016, SENIOR CITIZENS' CLUB, CRESTLINE: Manager Drew will attend this Workshop.

REVIEW PRELIMINARY CASH BUDGET FOR FISCAL YEAR 2016/17: The Board reviewed the first draft of the proposed Cash Budget for Fiscal Year 2016/17 which begins May 1, 2016.

With multiple below normal rainfall years the District expects the figure for purchased water to remain at \$390,000. The budget includes the replacement 2,500 feet of mains, the development of two new wells, new field equipment and improvements to the Office and Maintenance Facility.

There was general discussion regarding decreased revenues and the necessity of considering a rate increase to fund future capital improvements.

The budget will be brought back to the next meeting for further review and approval.

UPDATE ON LAKEVIEW MAIN RELOCATION: Manager Drew reported the District is on schedule to begin this project in May 2016.

REPORT ON SMART UTILITY SYSTEMS – SMART CUSTOMER MOBILE/PORTAL IMPLEMENTATION: Manager Drew reported the District just received the Document of Understanding (DOU) from Smart Utility Systems. The document has not yet been completely reviewed but it appears there is approximately \$10,000 in implementation costs.

CONSIDER NOMINATIONS FOR REGULAR SPECIAL DISTRICT MEMBER, LOCAL AREA FORMATION COMMISSION (LAFCO): No action was taken.

CONSIDER NOMINATION FOR CALIFORNIA SPECIAL DISTRICT BOARD OF DIRECTORS, SEAT B: No action was taken.

REPORT ON PERSONNEL MATTERS: Manager Drew reported he is still in the process of preparing a write-up for his annual review. The review has been delayed to the April 19, 2016 meeting.

Manager Drew reported no further work has been done on the Administrative Manager position.

DIRECTORS' REPORTS: None

As there was no further business to discuss, the meeting was adjourned at 4:50 pm.

The next meeting is scheduled for Tuesday, April 19, 2016 at 3:00 pm.