

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**APRIL 19, 2016**

CALL TO ORDER AND FLAG SALUTE: President Clanin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, April 19, 2016, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Alan Clanin, Directors Steven Farrell, Kenneth Stone, Darel Davis and Connie Bracher.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Farrell and a second by Director Bracher, the minutes of the Regular Meeting of March 15, 2016 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of March 2016. On a motion by Director Davis and a second by Director Farrell the cash disbursements for the month of March 2016 were unanimously approved.

PUBLIC COMMENTS: None.

UPDATE ON LAKEVIEW MAIN RELOCATION: Manager Drew reported that the District should be ready to install new water main in July 2016. This is somewhat delayed from the original May 2016 date.

CONSIDER PROPOSAL FOR PURCHASE OF DISTRICT PROPERTY, APN #0338-083-53-0000; MARY TONE, LLC: The District received an offer of \$5,000 for the purchase of APN #0338-083-53-0000. The property is a Lot "A" that is located at the old Mary Tone School property and dissects the school property, separating the buildings from the ball field area. The District has a 12" water main that runs through this area and an easement will need to be obtained from the new owner if the property is sold. Attorney Van Blarcom informed the Board that due to the size of the parcel (5,000 sq. ft.) the sale would be subject to surplus property laws.

No action was taken.

REVIEW AND ADOPT CASH BUDGET FOR FISCAL YEAR 2016/17: The overall budget is very similar to the preliminary budget that was presented at the March 2016 board meeting. Purchased water for 2016/17 is expected to be very similar to the water purchased during the 2015/16 fiscal year. Appropriations are budgeted at \$720,000, which includes the Lakeview Main relocation, paving and fencing of the Zurich II and III

Tank site, development of two new wells, telemetry equipment upgrade, new billing software, and office facility improvements.

There was general discussion of the budget items and the need to increase the District's monthly service charge in the closing year.

On a motion by Director Stone and a second by Director Davis, the Board unanimously approved the cash budget as presented for the fiscal year 2016-2017.

ADOPT RESOLUTION NO. 425, ESTABLISHING WATER AVAILABILITY ASSESSMENT FOR FISCAL YEAR: Manager Drew discussed the proposed resolution with the Board. There is no change in the amounts of the proposed assessments from prior years.

On a motion by Director Stone and a second by Director Davis, the Board adopted Resolution No. 425, establishing the water availability assessment for fiscal year 2016-17 at Thirty Dollars (\$30.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all unimproved property, or Fifteen Dollars (\$15.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all improved property within the District, on the following roll call vote:

AYES:	Directors Clanin, Bracher, Davis, Stone, and Farrell.
NOES:	None
ABSENT:	None
ABSTAINED:	None

REVIEW UNCOLLECTIBLE ACCOUNTS FROM 2010: Manager Drew discussed with the Board the accounts that have balances older than five years. He requested that the Board write off the balances for 16 closed accounts totaling \$79.67. The total amount of \$79.67 represents less than approximately 0.00003% of the water sales in 2010. On a motion by Director Stone and a second by Director Bracher, the Board unanimously approved the writing off the unpaid balances of \$79.67 from 2010.

REVIEW REQUEST BY ACWA FOR RESOLUTION PRESERVING LOCAL CONTROL OVER LONG-TERM WATER CONSERVATION AND MANAGEMENT STRATEGIES: Manager Drew reported that this item is something the District needs to keep a watch but no action is needed at this time.

CONSIDER LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICT ELECTION BALLOT FOR REGULAR LAFCO MEMBER: on a motion by Director Farrell and a second by Director Stone, the Board unanimously cast the vote of Kimberly Cox as Regular LAFCO Member.

REPORT ON COMMUNITY PLANS CONTINUUM WORKSHOP, MARCH 30, 2016; SENIOR CITIZENS' CENTER, CRESTLINE: Manager Drew provided an oral report of the workshop held on March 30, 2016. Director Farrell and Supervisor Heryford also

attended the workshop. There was a consensus that there was a benefit to the District to have Manager Drew attend the July workshop.

REPORT ON SMART UTILITY SYSTEMS (SUS) – SMART CUSTOMER

MOBILE/PORTAL IMPLEMENTATION: Manager Drew requested an updated Memorandum of Understanding from SUS several weeks ago and has not been provided with one as of yet. Manager Drew would prefer to find new billing software that incorporates some of the features offered by SUS.

MANAGER REPORT: Manager Drew advised the Board that Resolution No. 421 might need to be extended depending on what the State of California does regarding water conservation.

Albert Webb & Associates and Manager Drew are moving along on the Urban Water Management Plan. Manager Drew would like to make a small adjustment to the schedule. Manager Drew and Attorney Van Blarcom will receive the first draft for review.

Engineer Franz reported that the well sites have been surveyed. The District does not currently own the Valle property. The Valle site still needs a delineation of the streambed.

Manager Drew announced that once plans for updating the Board Room are prepared, the Board would have an opportunity to provide input.

DIRECTOR REPORTS: Director Stone reported that Yucaipa and Highland are changing Directors from elected “at-large” to elected by “division/area”. Attorney Van Blarcom will look into this to ensure this change is not mandatory for the District.

Director Farrell led a discussion on the Nestle lawsuit. There are an undetermined number of horizontal wells going north. Director Farrell attended the Forest Service Open House held last week. There was discussion about Strawberry Creek and the fact that it could go dry this year or next.

EXECUTIVE SESSION: The Board entered into executive session at 5:00 p.m. to discuss the following item:

CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Ronald Van Blarcom  
Unrepresented Employee: General Manager

The Board returned to regular session at 5:55 p.m. Attorney Van Blarcom reported that no reportable action was taken during closed session.

CONSIDER PERFORMANCE EVALUATION AND SALARY INCREASE FOR GENERAL MANAGER: No action was taken.

As there was no further business to discuss, the meeting was adjourned at 6:00 pm.

The next meeting is scheduled for Tuesday, May 17, 2016 at 3:00 p.m.